

## CONDITIONAL APPOINTMENTS

The Board of Education recognizes that there may be instances in which it is necessary, upon recommendation of the Superintendent of Schools, for the Board of Education to conditionally appoint or to make an emergency conditional appointment of a prospective employee. To provide for the safety of students who have contact with an employee holding a conditional appointment or an emergency conditional appointment, the Board of Education adopts the following policy.

No School District employee who holds a conditional or emergency conditional appointment shall be in contact with students, either in groups or individually, unless accompanied by an employee who does not hold conditional appointment, and only in the event the Building Principal provides express permission.

No School District employee conditionally or emergency conditionally appointed shall teach a class or provide services to students with his/her office or classroom door closed at any time when students are present in the classroom, unless accompanied by another teacher or administrator who does not hold conditional appointment.

The Building Principal or his/her designee shall, at least twice a week, monitor the activities of such employees while on School District property during the period of their conditional or emergency conditional appointment.

In addition, the School District will ensure that all personnel, including conditional and emergency conditional appointed employees, are aware of and receive training regarding the prohibition against child abuse in an educational setting and of their responsibility for reporting any such abuse. All conditionally appointed and emergency conditionally appointed employees receive this training at the time of their initial contingency appointment.

For purposes of this policy, the terms "conditionally appointed" and "emergency conditional appointment" shall refer to any employee holding conditional or emergency conditional appointment, as defined in Section 1709 of the Education Law.

Cross-ref:

Ref: Education Law §§1125-1133; 1709(39)  
8 NYCRR §§100.2(hh); Part 87

Adopted: 08/07/2019  
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