1. Log on to the secure Internet address for the Parent Portal (this link can also be accessed through the Quick Links or Parents/Students section located on the district website.)
https://campus.bellmore-merrick.k12.ny.us/campus/portal/bellmore.jsp

2. Enter your Username & Password

3. Click on the More button and then click on the Family Information button
4. You will now see all Household Contacts. Please click the **Update** button to enter Email Address and Phone Number info for **ONLY** Parent/Guardian Household members. **Please Note:** Student email addresses will be provided and uploaded by the district.

5. Click the **Update** button when you have completed entering Email Address and Phone Number info.