Infinite Campus Parent Portal
Step-by-Step Instructions for First Time Log On

1. Log on to the secure Internet address for the Parent Portal (this link can also be accessed through the Quick Links or Parents/Students section located on the district website.)
   https://campus.bellmore-merrick.k12.ny.us/campus/portal/bellmore.jsp

2. Click on the New User link

3. Enter the Portal Activation Key provided in the email you received into the appropriate boxes.

   Click on the Submit button when you are done.
3a. Depending on your browser, you may get an **Invalid Activation Key** error message:

If you do, **position your cursor after the first set of characters and enter a space**, so your activation key has spaces around the dashes. It will look like this:

Click Submit again.
4. You now must create a Username and Password. (Username and Password must be at least 8-digits in length)
   
a. Type your desired Username in the area indicated.
   
b. Type your desired Password in the area indicated.
   
c. Retype your Password.
   
d. Click on the Submit button when you are done.

5. You are now ready to log into the system! Click on the Back to Login link indicated to access the Parent Portal login page.

6. In the boxes indicated, type in the Username and Password you created in step 5. Click on the Log In button when you are done.

7. You are now in the Parent Portal!
   - By clicking on links such as the Schedule link you will be able to view your child’s schedule.