

*Merrick Avenue Middle School*  
*2015-2016 After School Library Program*

Welcome Parents and Students,

The Library After School Program is a free program that will run from **October 5, 2015 until May 26, 2016**. Students may receive homework and studying help, work on group projects, or utilize computers to complete school assignments. This program is also a great place for your student to meet new friends. Board games are available for students' use when homework is completed. A snack is provided by the school for those students remaining in the library past 4:00 p.m. Students are welcome to bring their own snack from home as well. However, please be aware that we are a nut free environment.

- The program is offered Monday – Thursday from 3:05 p.m. (after extra help) until 5:00 p.m. Students may take the bus at 3:30 p.m., 4:15 p.m., or 5:15 p.m. The busses meet by the auditorium entrance where a faculty member is on duty. **Parents/Guardians picking up their children should meet their student promptly at 5:00 p.m. by the Main Office Entrance ONLY.**
- Parents/Guardians who will be picking up their students prior to 5:00 should call the library phone number **(516) 992 – 1232** to inform the library supervisors of the pick up time. To help maintain the security of the building, parents/guardians are asked to wait outside the Main Office doors for pick up.
- Students who will be going home with someone other than a family member should submit a signed note by their parent naming that person. (see attached permission slip)
- Students who will be walking home after 4:00 p.m. should submit the attached permission slip (for walking home) that will remain on file for the school year. This permission slip may be returned to Mrs. Weissman in Room 136 or to the main office.
- Students will be expected to sign into the library and sign out upon their departure. This also occurs when a student needs to leave the library to use their locker or restroom. Safety of our students is always of the up most importance.
- Students who wish to attend the library program after club meetings should come directly to the library following the meeting and sign in.

Students will be permitted to use cell phones in the After School Program at the discretion of the After School Staff. There is a phone available in the library for student use. Parents/Guardians are welcome to contact their child via the library phone at **(516) 992 -1232**.

I am looking forward to a very rewarding and successful school year. Please feel free to contact me should you have any questions or concerns regarding the After School Program.

Sincerely,

*Mrs. Weissman*

After School Program Supervisor

[eweissman@bellmore-merrick.k12.ny.us](mailto:eweissman@bellmore-merrick.k12.ny.us),

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Dear Parents/Guardians:

As the evenings get progressively darker, we are concerned about those students who do not receive bus service and wish to walk home from the Library After School Program.

In order to ensure the safety of our students, we request that you please complete and sign the slip below to verify that your child has permission to walk home rather than wait for a ride.

The library phone number is **(516) 992 -1232** should you need to contact your student.

Sincerely,  
*Mrs. Weissman*

***Permission Slip for walking home***

I give permission for my daughter / son \_\_\_\_\_

(Print Child's first and last name)

to walk home from the Merrick Avenue Middle School Library After School Program between the hours of 4:00 p.m. and 5:00 p.m. for the 2015-2016 school year.

\_\_\_\_\_  
(Print parent/guardian name)

\_\_\_\_\_  
(Sign parent/guardian name)

Parent /Guardian Home Phone number \_\_\_\_\_

Parent /Guardian Cell Phone number \_\_\_\_\_

Parent /Guardian Work Phone number \_\_\_\_\_

Additional name and phone number in case of emergency \_\_\_\_\_

## ***Permission Slip for Students Going Home with a Non-Family Member***

I give permission for my daughter / son \_\_\_\_\_

(Print Child's first and last name)

to go home from the Merrick Avenue Middle School Library After School Program with

\_\_\_\_\_  
***Please print name and phone number of adult who will be picking student up (other than parent)***

\_\_\_\_\_  
(Print parent/guardian name)

\_\_\_\_\_  
(Sign parent/guardian name)

Parent /Guardian Home Phone number \_\_\_\_\_

Parent /Guardian Cell Phone number \_\_\_\_\_

Parent /Guardian Work Phone number \_\_\_\_\_

Additional name and phone number in case of emergency \_\_\_\_\_

\_\_\_\_\_