

MINUTES OF THE BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING July 14, 2015

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The Organizational meeting of the Bellmore-Merrick Central High School District Board of Education was held on Tuesday evening, July 14, 2015, in the Board of Education Conference Room of the Administrative Offices at the Brookside School at 1260 Meadowbrook Road, North Merrick, New York.

The following members of the Board of Education were present:

George Haile, President  
Janet Goller, Vice President  
Marion Blane  
JoAnn DeLauter  
Wendy Gargiulo  
Dr. Nancy Kaplan  
Nina Lanci  
Gina Piskin

Also present:

John DeTommaso, Superintendent of Schools  
Cynthia Strait Régal, Deputy Superintendent  
Dr. Mara Bollettieri, Assistant Superintendent of Personnel  
David Seinfeld, Assistant Superintendent of Curriculum  
Eric Arlin, Director of Pupil Personnel Services and Special Education  
Eric Caballero, Director of Physical Education/Health/Athletics/Driver Education/Adult Ed  
Joseph Innaco, Director of Instructional and Technology Services  
Jon Simpkins, Director of Facilities  
Thomas Volpe, Transportation Supervisor/Health and Safety Coordinator  
Christopher Powers, School Attorney  
Claire Neufeld, District Clerk

The meeting was called to order at 8:20 p.m. Mrs. Neufeld, District Clerk, led those present in the Pledge of Allegiance.

**CALL TO ORDER**

Mrs. Neufeld announced the appointments to the Board of Education for the 2015-2016 school year.

**APPOINTMENTS**

Bellmore UFSD	Janet Goller, Marion Blane
Merrick UFSD	Dr. Nancy Kaplan, Gina Piskin
North Bellmore UFSD	JoAnn DeLauter, Nina Lanci
North Merrick UFSD	George Haile, Wendy Gargiulo

Mrs. Neufeld asked for nominations for the position of President of the Board of Education. Mrs. Lanci moved to nominate Mr. Haile, and Dr. Kaplan seconded. There being no further nominations, nominations were closed and the motion was carried 8-0. Mrs. Neufeld administered the oath of office to office to Mr. Haile.

**ELECTION OF  
BOARD OF  
EDUCATION  
PRESIDENT**

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**ELECTION OF  
BOARD OF  
EDUCATION  
VICE PRESIDENT**

Mrs. Neufeld asked for nominations for the position of Vice President of the Board of Education. Mrs. DeLauter moved to nominate Mrs. Goller and Dr. Kaplan seconded. There being no further nominations, nominations were closed and the motion was carried 8-0. Mrs. Neufeld administered the Oath of Office to Mrs. Goller.

**BOARD OF  
EDUCATION**

Mr. Haile assumed the Chair. Mr. Haile stated it is his privilege and honor to be Board of Ed president.

**APPOINTMENTS**

Mrs. DeLauter moved that the Board of Education approve the following 2015-2016 school year appointments and salaries:

- Appointment of School District Auditor
- Appointment of Treasurer
- Appointment of District Clerk
- Appointment of Deputy Treasurer
- Appointment of Records Access Officer
- Appointment of Records Retention and Disposition Officer
- Appointment of Title IX Coordinator
- Appointment of Section 504 Coordinator
- Appointment of Asbestos Compliance Officer
- Appointment of Purchasing Agent
- Appointment of Acting Purchasing Agent
- Appointment of Property Control Manager
- Appointment of Medicaid Compliance Officer
- Appointment of Payroll Certification Officer
- Appointment of 403 (b) Liaison

Dr. Kaplan seconded and the motion was carried 8-0.

**SCHOOL  
DEPOSITORIES**

Mrs. Lanci that the Board of Education approve the following banks as depositories for school funds for the 2015-2016 school year:

- Bank of America, Merrick/North Merrick – Operating, Investments and Reserve Accounts
- Bridgehampton National Bank - Investment
- Capital One Bank – Operating and Investment Accounts
- Chase Bank, Bellmore – Operating and Investment Accounts
- Citibank, N.A., Bellmore – Investments Collateral Account
- First National Bank of Long Island – Operating and Investment Accounts
- Flushing Bank – Investments and Operating Accounts
- MBIA Class – New York – Cooperative Liquid Assets Security System – Investments
- M&T Bank – Collateral Accounts
- TD Bank – Investment Accounts
- The Bank of New York Mellon – Investments and Collateral Account

Mrs. Blane seconded and the motion was carried 8-0.

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Mrs. DeLauter moved that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk's signature be used as an alternate. Dr. Kaplan seconded and the motion was carried 8-0.

**CHECK SIGNATURES**

Mrs. Lanci moved that the Board of Education authorize the Superintendent and Deputy Superintendent to certify all payrolls for the 2015-2016 school year. Mrs. DeLauter seconded and the motion was carried 8-0.

Mrs. DeLauter moved that the Board of Education will maintain a Public Employee Dishonesty insurance policy in the amount of \$1,000,000. Mrs. Lanci seconded and the motion was carried 8-0.

**PUBLIC EMPLOYEE  
DISHONESTY  
INSURANCE**

Ms. Gargiulo moved that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004) Mrs. Lanci seconded and the motion was carried 8-0.

**OFFICIAL DISTRICT  
NEWSPAPERS**

Mrs. DeLauter moved that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium and the Nassau County Directors of Facilities Purchasing Consortium. Mrs. Blane seconded and the motion was carried 8-0.

Mrs. Lanci moved that the Board of Education approve the following resolutions:

BE IT RESOLVED, that the Board of Education approve the minutes from the June 3, 2015 and June 22, 2015 meetings.

**MINUTES**

BE IT RESOLVED, that the Board of Education approve the Treasurer's Report, dated May 31, 2015.

**TREASURER'S REPORT**

Ms. Gargiulo seconded and the motion was carried 8-0.

There were none on agenda items only.

**PUBLIC COMMENTS**

Mrs. Lanci moved that the Board of Education approve the following resolutions:

BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2014-2015 school year for the 2015-2016 school year.

**POLICIES**

BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000512112, 000511043, 000511623, 050350002, 060130001 and 992450108.

**SPECIAL EDUCATION**

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<b>IMPARTIAL HEARING OFFICERS</b>	BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List for the 2015-2016 school year.
<b>STANDARD WORK DAY</b>	BE IT RESOLVED, that the Board of Education reaffirm the standard work day at seven (7) hours.
<b>TREASURER</b>	BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1 <sup>st</sup> and ending on June 30 <sup>th</sup> of the following year.
<b>TREASURER'S WORK LOG</b>	<p>WHEREAS, The Bellmore-Merrick Central High School District Board of Education established that the Standard Work Day is seven (7) hours; and</p> <p>WHEREAS the District Treasurer was appointed by the Bellmore Merrick Central High School District Board of Education from July 1, 2015 to June 30, 2016; and</p> <p>THEREFORE, BE IT RESOLVED, that the Board of Education accept and recertify the Board of Education Treasurer Theresa McCurry's record of work activities for a period of three (3) consecutive months, as required by the New York State Local and Retirement System (NYSLRS), Regulation 315.4 of the New York Codes, Rules and Regulations, concerning appointed school officials; and</p> <p>BE IT FURTHER RESOLVED, that the Board of Education designates two (2) days per month be reported for the District Treasurer.</p>
<b>MILEAGE RE-IMBURSEMENT RATE</b>	BE IT RESOLVED, that the Board of Education establish the mileage reimbursement rate (Education Law §2118) at the IRS standard mileage rate effective January 1 <sup>st</sup> for the school year commencing July 1 <sup>st</sup> of the same calendar year.
<b>DONATIONS</b>	<p>BE IT RESOLVED, that the Board of Education accept a donation in the amount of \$2,160 from the Grand Avenue PTA to be used toward the purchase of agendas for Grand Avenue Middle School students in School Year 2015-2016 and increase the appropriations budget by this amount.</p> <p>BE IT RESOLVED, that the Board of Education accept a donation in the amount of \$600 from the Grand Avenue Yearbook Club to be used toward the purchase of agendas for Grand Avenue Middle School students in School Year 2015-2016 and increase the appropriations budget by this amount.</p>
<b>SUMMER HOMELESS LIAISON</b>	BE IT RESOLVED, that the Board of Education appoint Mr. Frank Sansanelli as the McKinney-Vento Homeless liaison for the summer of 2015.

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BE IT RESOLVED, that the Board of Education adopt the revised Dignity for All Students Act Plan upon the recommendation of the district-wide school-based planning and shared decision-making committee.

**DIGNITY ACT**

BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2015-2016 Dignity for All Students Act coordinators in each of the district schools.

**WHEREAS**, the Patient Protection and Affordable Care Act authorizes the Bellmore-Merrick Central High School District to determine full-time status of ongoing employees in order to establish eligibility for health insurance coverage; and

**ON-GOING EMPLOYEE**

**WHEREAS**, eligibility will be determined prior to the start of the health plan year each year; and

**WHEREAS**, the regulations under the Patient Protection and Affordable Care Act allow for look-back measurement periods to be used for ongoing employees to determine whether an employee is a full-time employee; and

**WHEREAS**, the Bellmore-Merrick Central High School District desires to establish a look-back standard measurement period, administrative period and stability period for its ongoing employees; and

**WHEREAS**, the Bellmore-Merrick Central High School District provides a health plan and is a participating municipality under the New York State Health Insurance Program (NYSHIP) and Health Plan of New York an Emblem Health Company (HIP); and

**WHEREAS**, the Bellmore-Merrick Central High School District's health plan year is a calendar year which runs from January 1<sup>st</sup> to December 31<sup>st</sup>; and

**NOW THEREFORE, BE IT RESOLVED**, that the standard measurement period for ongoing employees shall be a period of 12 consecutive months to be measured from October 14<sup>th</sup> to October 13<sup>th</sup> the following year, beginning with October 14, 2014 and continuing each year thereafter; and

**BE IT FURTHER RESOLVED**, that the administrative period for ongoing employees shall be a period of 79 days to begin immediately after the standard measurement period on October 14<sup>th</sup> and continue until December 31<sup>st</sup>; and

**BE IT FURTHER RESOLVED**, that the stability period for ongoing employees, determined to have averaged at least 30 hours of service per week (130 hours of service per calendar month) during the standard measurement period, shall be a period of 12 consecutive calendar months to begin immediately after the administrative period on January 1<sup>st</sup> and continue until December 31<sup>st</sup>, beginning with January 1, 2016 and continuing each year thereafter; and

**ON-GOING EMPLOYEE** **BE IT FURTHER RESOLVED**, that the stability period for ongoing employees, determined not to have averaged 30 hours of service or more per week (130 hours of service or more per calendar month) during the standard measurement period, shall be a period of 12 consecutive calendar months to begin immediately after the administrative period on January 1<sup>st</sup> and continue until December 31<sup>st</sup>, beginning with January 1, 2016 and continuing each year thereafter; and

**BE IT FURTHER RESOLVED**, that notwithstanding the foregoing, the Bellmore-Merrick Central High School District reserves the right to elect to provide insurance coverage to otherwise eligible employees who are not currently provided insurance coverage or to elect not to provide insurance coverage to otherwise eligible employees.

**NEW YORK STATE  
SCHOOL BOARDS  
ASSOCIATION  
DELEGATE**

**BE IT RESOLVED**, that the Board of Education appoint a delegate to represent the Bellmore-Merrick Central High School District Board of Education at the New York State School Board Association (NYSSBA) business meeting held at the 96<sup>th</sup> Annual Convention and Education Expo in New York City on 10/18-20/15.

Ms. Gargiulo seconded and the motion was carried 8-0.

**PERSONNEL**

Dr. Kaplan moved that the Board of Education approve the Superintendent of Schools' Personnel Report and Addendum to the Personnel Report, both dated July 14, 2015, as stated in the agenda. Mrs. Lanci seconded and the motion was carried 8-0.

**BILLS**

The Board of Education reviewed the Summary of Bills, dated July 14, 2015, and the corresponding warrants.

**BIDS**

Mrs. Lanci moved that the Board of Education approve the bids as stated in the agenda. Mrs. Blane seconded and the motion was carried 8-0.

**BUDGET SUMMARY**

The Board of Education reviewed the Budget Summary Report.

Mrs. Lanci moved that the Board of Education approve the following resolutions:

**BUDGET TRANSFERS**

**BE IT RESOLVED**, that the Board of Education approve the following budget transfer:

\$230,000	from	A2110 130 00 0000	(instructional salaries)
		to	A2250 490 00 0000 (BOCES Special Ed)
\$ 70,000	from	A1620 425 00 0000	(B&G repair)
		to	A1621 450 00 0000 (Maint supplies)

**DISTRICT OWNED  
CELL PHONES**

**BE IT RESOLVED**, that the Board of Education approve the list of job titles requiring cellular phones for the 2015-2016 school year.

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BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$25,500 annually for Board counsel services and \$21,420 annually for Labor counsel services and \$205 per hour for additional legal services for the period 7/1/15-6/30/16.

**LEGAL SERVICES  
2015-2016 SCHOOL  
YEAR**

BE IT RESOLVED, that the Board of Education authorize its president to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended 6/30/16 at a cost not to exceed \$23,806.

**CLAIMS AUDITOR**

BE IT RESOLVED, that the Board of Education approve an agreement with Cullen & Danowski, LLP for External Auditor services for fiscal year ending 6/30/16 at an annual cost of \$54,500 and authorize the Deputy Superintendent of Business to sign an engagement letter.

**EXTERNAL AUDITOR**

BE IT RESOLVED, that the Board of Education approve the following as ThirdParty Administrators for fiscal year ending 6/30/16 at the indicated rates:

**THIRD PARTY  
ADMINISTRATORS**

- a. Wright Risk (Workers' Compensation) \$43,979.58 per year
- b. OMNI 403(b) \$ 1,500.00  
+ \$36.00 per non P3 participant
- c. USI (unemployment cost control services) \$4,200.00
- d. Western Suffolk BOCES (flex plan) \$42.00 per participant per year

BE IT RESOLVED, that the Board of Education approve the following insurance services providers:

**INSURANCE SERVICES**

- 1. NYSIR Comprehensive Coverage
- 2. Edwards & Co. Pupil Benefits (student accident)
- 3. J. Flynn Insurance Agency Group life and disability
- 4. Sterling & Sterling Excess Coverages:
  - a. Excess Workers' Compensation
  - b. Excess Flood & Earthquake
- 5. Kurz Planning Dental Insurance

BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees.

**TRI-STATE REACH**

BE IT RESOLVED, that the Board of Education approve an agreement with Sound Actuarial Consulting, LLC to provide GASB 10 analysis for fiscal year 2015-2016 at a cost of \$6,500.

**SOUND ACTUARIAL  
CONSULTING, LLC**

BE IT RESOLVED, that the Board of Education approve an inter-municipal services agreement with Sanford Schulsohn to perform internal auditing services on a cooperative basis with the Bellmore-Merrick Central High School District, Bellmore Union Free School District and North Bellmore Union Free School District.

**INTER-MUNICIPAL  
SERVICES**

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**2015-16 PUPIL  
TRANSPORTATION &  
ASSIGNMENT SYSTEM**

BE IT RESOLVED, that the Board of Education approve an extension of professional services in an agreement with Applied Data Services for a three year period from 7/1/15 – 6/30/18 at an annual cost of \$16,029.

**WRIGHT RISK  
MANAGEMENT**

BE IT RESOLVED, that the Board of Education approve an addendum of an agreement with Wright Risk Management for workers' compensation administrative services for a three year period from 7/2/15-6/30/18 for the following cost:

2015-16	\$43,979.58
2016-17	\$44,419.38
2017-18	\$45,307.77

**NASSAU BOCES  
COOPERATIVE  
TRANSPORTATION  
BID**

BE IT RESOLVED, that the Board of Education approve the results of the 6/11/15 Nassau BOCES Cooperative Transportation Bid and award the contracts based on BOCES' recommendation. BOCES recommended that, based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Nonpublic and Special Education Transportation for the 2015-2016 school year.

**OBSOLETE/SURPLUS  
PROPERTY**

BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of Kennedy HS' Bell and Howell 1592 Projector (12138).

**AFFORDABLE CARE  
ACT SERVICES**

BE IT RESOLVED, that the Board of Education of the Bellmore-Merrick Central High School District hereby authorizes the Bellmore-Merrick Central High School District to enter into agreements with U.S. Employee Benefits Group from 7/1/15 – 12/31/15 with an option to renew for the remainder of the 2015-2016 School Year for the provision of:

- Affordable Care Act consulting services;
- Broker of Record; and
- Access to InRoll software for the purpose of employee benefits administration.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreements on behalf of the Board of Education.

**UNEMPLOYMENT  
INSURANCE COST  
CONTROL**

BE IT RESOLVED, that the Board of Education approve an agreement with Reviewed Costs, Inc. dba Industrial U.I. Services for unemployment insurance claims control services from 7/1/15-6/30/16 at an annual cost not to exceed \$4,200.

**SNACK VENDING**

BE IT RESOLVED, that the Board of Education approve an extension to a vending contract with Quick Snacks Vending for the 2015-2016 school year for the provision of vending services in the District via the BOCES contract. The District will receive a commission of 47.25% on total sales; and BE IT FURTHER RESOLVED, that the Food Services Director is the District's authorized representative as concerns this agreement.



Ms. Gargiulo seconded and the motion was carried 8-0.

There was none.

**CORRESPONDENCE**

Steven Rhoads introduced himself as the legislator representing District 19.

**PUBLIC COMMENTS**

Mr. DeTommaso thanked Mr. Rhoads for coming.

Dr. Kaplan advised Mr. Rhoads that the district has an issue with young people and their activities in the woods behind the Brookside School. It is State property and the district would like to have that property cleared out.

Mr. DeTommaso stated he met with the Department of Transportation last year and surveyed the area noting there is a huge gap in the fence. Senator Venditto and Assemblyman McDonough are looking into it. The district has cameras and security out there but would appreciate any influence he could give. Mr. Rhoads said he would be happy to help and will look into this matter and explore possible solutions. He has run into this issue at other county preserves and would like to set up a time to do a walk-through. Dr. Kaplan stated the Board would like to be included in the walk-through.

Mrs. Lanci moved the following resolution:

**OLD/NEW BUSINESS**

BE IT RESOLVED, that the Board of Education, having received a request for a foreign exchange student to attend Mepham High School for the 2015-2016 School Year, hereby approves such request.

Mrs. Blane seconded and the motion was carried 8-0.

On motion by Mrs. Lanci, seconded by Mrs. Blane and carried 8-0, the meeting was adjourned at 8:38 p.m.

**ADJOURNMENT**

Respectfully submitted,

Claire Neufeld  
District Clerk

