

BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION

July 11, 2017 – Organization

**A G E N D A** – Revised 7/7/17B

- I. CALL TO ORDER
  
- II. PLEDGE OF ALLEGIANCE
  
- III. APPOINTMENTS TO THE BOARD OF EDUCATION (See attached)
  
- IV. ELECTION OF BOARD OF EDUCATION PRESIDENT (Administer oath)
  
- V. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT (Administer oath)
  
- VI. APPOINTMENTS:
  - A. BE IT RESOLVED, that the Board of Education approve the appointments and salaries of the following for the 2017-2018 school year:
    1. Appointment of School District Auditor
    2. Appointment of Treasurer
    3. Appointment of District Clerk
    4. Appointment of Deputy Treasurer
    5. Appointment of Records Access Officer
    6. Appointment of Records Retention and Disposition Officer
    7. Appointment of Title IX Coordinator
    8. Appointment of Section 504 Coordinator
    9. Appointment of Asbestos Compliance Officer
    10. Appointment of Purchasing Agent
    11. Appointment of Acting Purchasing Agent
    12. Appointment of Property Control Manager
    13. Appointment of Medicaid Compliance Officer
    14. Appointment of Payroll Certification Officer
    15. Appointment of 403 (b) Liaison
    16. Appointment of Chief Emergency Officer
  
- VII. DEPOSITORIES FOR SCHOOL FUNDS
  - A. BE IT RESOLVED, that the Board of Education approve the following banks as depositories for school funds:
    1. Signature Bank - Investment

2. Capital One Bank – Operating and Investment Accounts
3. Chase Bank, Bellmore – Operating and Investment Accounts
4. First National Bank of Long Island – Operating and Investment Accounts
5. Flushing Bank – Investments and Operating Accounts
6. MBIA Class – New York – Cooperative Liquid Assets Security System – Investments
7. M&T Bank – Collateral Accounts
8. TD Bank – Investment Accounts
9. The Bank of New York Mellon – Investments and Collateral Account

VIII. CHECK SIGNATURES

- A. BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk’s signature be used as an alternate.
- B. BE IT RESOLVED, that the Board of Education authorize the Superintendent and Assistant Superintendent for Business to certify all payrolls for the 2017-2018 school year.

IX. PUBLIC EMPLOYEE DISHONESTY INSURANCE

- A. BE IT RESOLVED, that the Board of Education will maintain a Public Employee Dishonesty insurance policy in the amount of \$1,000,000.

X. OFFICIAL DISTRICT NEWSPAPERS

- A. BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)
- B. BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium and the Nassau County Directors of Facilities Purchasing Consortium.

XI. APPROVAL OF MINUTES –June 7, 2017 and June 19, 2017 (See attached)

XII. APPROVAL OF TREASURER’S REPORT (Previously sent)

XIII. SUPERINTENDENT’S REPORT

- A. Future Dates

August 2	Board of Education work session/regular meeting
August 29	7 <sup>th</sup> and 9 <sup>th</sup> Grade Orientation
August 30 and 31	Superintendent’s Conference Day
September 4	Labor Day
September 5	<b>First Day of School</b>
September 6	Board of Education work session/regular meeting

September 21-22  
October 4

Rosh Hashanah – **schools closed**  
Board of Education work session/regular meeting

XIV. PUBLIC COMMENTS - *Agenda Items Only*

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XV. SUPERINTENDENT’S RECOMMENDATIONS

A. Policies

1. BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2016-2017 school year for the 2017-2018 school year.
  
2. The Board accepted Policy No. 8505 – Charging School Meals (Revised)(1<sup>st</sup> reading) for a first reading. (See attached)

B. Special Education

1. BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000010243, 000010479, 000010717, 000010734, 000010736, 000010739, 000010741, 000010756, 000010810, 000010815, 000010828, 000010829, 000010867, 000010873, 000010878, 000010946, 000010949, 000010950, 000010967, 000010974, 000011006, 000011027, 000011041, 000011042, 000011056, 000011081, 000011098, 000011101, 000011115, 000011175, 000011176, 000011185, 000011204, 000011225, 000011262, 000011265, 000011268, 000011283, 000011288, 000011312, 000011313, 000011326, 000011336, 000011353, 000011359, 000011361, 000011374, 000011377, 000011381, 000011389, 000011393, 000011399, 000011400, 000011425, 000011431, 000011440, 000011446, 000011448, 000011464, 000011473, 000011476, 000011478, 000011488, 000011489, 000011497, 000011517, 000011520, 000011558, 000011590, 000011596, 000011604, 000011618, 000011655, 000011657, 000011666, 000011669, 000011683, 000011685, 000011687, 000011688, 000011692, 000011701, 000011702, 000011704, 000011714, 000011728, 000011739, 000011745, 000011781, 000011790, 000011831, 000011832, 000011853, 000011861, 000011866, 000011899, 000011904, 000011922, 000011934, 000011957, 000011958, 000011962, 000011965, 000011982, 000012015, 000012029, 000012065, 000012069, 000012076, 000012103, 000012105, 000012130, 000012141, 000012162, 000012178, 000012204, 000012213, 000012214, 000012222, 000012255, 000012277, 000012293, 000012294, 000012295, 000012296, 000012409, 000012626, 000012656, 000012659, 000012866, 000013090, 000013119, 000013120, 000013137, 000013138, 000013148, 000013370, 000013441, 000014576, 000014607, 000014841, 000014842, 000014872, 000014936, 000511167, 000511357, 000511367, 000511375, 000511435, 000511440, 000511493, 000511498, 000511531, 000511548, 000511555, 000511561, 000511585, 000511588, 000511597, 000511616, 000511618, 000511623,

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2. BE IT RESOLVED, that the Board of Education approve the recommended appointments to the Summer Committee on Special Education. (See attached)

C. Impartial Hearing Officers (IHOs)

BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List or the 2017-2018 school year.

D. Standard Work Day

BE IT RESOLVED, that the Board of Education reaffirm the standard work day at seven (7) hours.

E. Treasurer

BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1<sup>st</sup> and ending on June 30<sup>th</sup> of the following year.

F. Treasurer's Work Log

WHEREAS, The Bellmore-Merrick Central High School District Board of Education established that the Standard Work Day is seven (7) hours; and

WHEREAS the District Treasurer was appointed by the Bellmore Merrick Central High School District Board of Education from July 1, 2017 to June 30, 2018; and

THEREFORE, BE IT RESOLVED, that the Board of Education accept and recertify the Board of Education Treasurer Theresa McCurry's record of work activities for a period of three (3) consecutive months, as required by the New York State Local and Retirement System (NYSLRS), Regulation 315.4 of the New York Codes, Rules and Regulations, concerning appointed school officials; and

BE IT FURTHER RESOLVED, that the Board of Education designates two (2) days per month be reported for the District Treasurer.

G. Summer Homeless Liaison

BE IT RESOLVED, that the Board of Education appoint Mr. Eric Arlin as the McKinney-Vento Homeless Liaison for the summer of 2017.

H. Dignity Act

1. BE IT RESOLVED, that the Board of Education adopt the Dignity for All Students Act Plan upon the recommendation of the district-wide school-based planning and shared decision-making committee.

2. BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2017-2018 Dignity for All Students Act coordinators in each of the district schools. (See attached)

I. Donations

1. BE IT RESOLVED, that the Board of Education accept a donation of \$500 from the Kiwanis Club of the Bellmores to the Kennedy HS CHAMP Program and increase the appropriations budget by this amount. (See attached)

2. BE IT RESOLVED, that the Board of Education accept a donation of \$500 from the Bellmore Lions Charitable Foundation to Kennedy HS CHAMP Program and increase the appropriations budget by this amount. (See attached)

3. BE IT RESOLVED, that the Board of Education accept a donation of \$1,799.98 from the Merrick Avenue PTA for the purchase of two (2) water fountains to be installed at Merrick Avenue MS and increase the appropriations budget by this amount. (See attached)

J. Academic Intervention Services Plan

BE IT RESOLVED, that the Board of Education adopt the Academic Intervention Services Plan, which will be updated in September 2017, upon the recommendation of the Office of Curriculum, Instruction and Assessment.

XVII. PERSONNEL

(See attached)

- A. Resignations
- B. Appointments
- C. Salary Reclassifications
- D. Permanent Status
- E. Assigned Services – Non Athletics – Appointments
- F. Assigned Services – Athletics - Appointments

XVIII. BUSINESS AND FINANCE

- A. Bills – Information Only (Previously sent)
- B. Bids (Previously sent)
- C. Budget Summary – Information Only (Previously sent)
- D. District Owned Cell Phones  
BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2017-2018 school year. (See attached)
- E. Legal Services - 2017-2018 School Year  
BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$26,520 annually for Board counsel services and \$21,930 annually for Labor counsel services and \$215 per hour for additional legal services for the period 7/1/17-6/30/18. (See attached)
- F. Claims Auditor  
BE IT RESOLVED, that the Board of Education authorize its president to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended 6/30/18 at a cost not to exceed \$23,806. (See attached)
- G. External Auditor  
BE IT RESOLVED, that the Board of Education approve an agreement with Cullen & Danowski, LLP for External Auditor services for fiscal year 2017-2018 at an annual cost of \$47,300 and authorize the Assistant Superintendent of Business to sign an engagement letter. (See attached)
- H. Third Party Administrators  
BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending 6/30/17 at the indicated rates:
  - a. Wright Risk (Workers' Compensation) \$45,307.77 per year
  - b. USI (unemployment cost control services) \$4,200.00
  - c. Western Suffolk BOCES (flex plan) \$ 47.00 per participant per year
- I. Insurance Services  
BE IT RESOLVED, that the Board of Education approve the following insurance services providers:
  - 1. NYSIR Comprehensive Coverage
  - 2. Edwards & Co. Pupil Benefits (student accident)
  - 3. J. Flynn Insurance Agency Group life and disability; dental insurance
  - 4. Sterling & Sterling Excess Coverages:
    - a. Excess Workers' Compensation
    - b. Excess Flood & Earthquake

- J. Employee Assistance Program (EAP)  
BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees. (See attached)
- K. Internal Auditor - Inter-Municipal Services  
BE IT RESOLVED, that the Board of Education approve an inter-municipal services agreement with Sanford Schulsohn to perform internal auditing services on a cooperative basis with the Bellmore-Merrick Central High School District, Bellmore Union Free School District and North Bellmore Union Free School district. (See attached)
- L. Pupil Transportation and Assignment System (PTAS)  
BE IT RESOLVED, that the Board of Education approve an extension of professional services in an agreement with Applied Data Services for a one year period from 7/1/17 – 6/30/18 at an annual cost of \$16,029.
- M. Nassau BOCES Cooperative Transportation Bid  
BE IT RESOLVED, that the Board of Education approve the results of the 5/24/17 Nassau BOCES Cooperative Transportation Bid and award the contracts based on BOCES' recommendation. BOCES recommended that, based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Non Public and Special Education Transportation for the 2017-2018 school year.
- N. Affordable Care Act Services  
BE IT RESOLVED, that the Board of Education approve an agreement with Seneca Consulting Group from 7/1/17 – 6/30/18 with an option to renew for the remainder of the 2017-2018 School Year for the provision of Affordable Care Act consulting services.  
  
BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreements on behalf of the Board of Education. (See attached)
- O. Unemployment Insurance Cost Control  
BE IT RESOLVED, that the Board of Education approve an agreement with Reviewed Costs, Inc. dba Industrial U.I. Services for unemployment insurance claims control services from 7/1/17-6/30/18 with the quarterly fee remaining at \$1,050. (See attached)
- P. Long Island School Nutrition Directors Assn. Cooperative Bid  
WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2017-2018 school year,  
  
WHEREAS, the Bellmore-Merrick Central High School District (BMCHSD) is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, §119-0, and  
  
WHEREAS, the BMCHSD wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon;



THEREFORE, BE IT RESOLVED, that the Board of Education of BMCHSD hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that BMCHSD'S Board of Education authorize the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that BMCHSD's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, that BMCHSD's Board of Education agrees: (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; and (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Q. Snack Vending

BE IT RESOLVED, that the Board of Education approve an extension to a vending contract with Quick Snacks Vending for the 2017-2018 school year for the provision of vending services in the District via the BOCES contract. The District will receive a commission of 36.75% on total sales; and

BE IT FURTHER RESOLVED, that the Food Services Director is the District's authorized representative as concerns this agreement.

R. Obsolete/Surplus Property

1. BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of Merrick Avenue MS Science Department equipment. (See attached)

2. BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of a Merrick Avenue MS FACS refrigerator, #007192. (See attached)

S. SEQRA

WHEREAS, the Board of Education adopted and passed SEQRA resolution for W.C. Mepham High School Proposed Installation of a Concession Stand and Metal Storage Container (Project) and Sanford H. Calhoun High School Proposed Track Resurfacing & Classroom Renovations (Project) on March 1, 2017; and

WHEREAS, the Board of Education has subsequently determined a different course for the W.C. Mepham Project;

BE IT RESOLVED, that the Board of Education desires to embark upon the Proposed Installation of an Accessory Building and Metal Storage Container (Project) listed in attachment A hereto; and

WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and the Board of Education, as the lead agency, has examined all information related to the Project and has determined that the Project as a whole listed in attachment A hereto is classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations and therefore requires no further review;

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the final Project acceptance, upon receipt, from the New York State Office of Parks, Recreation and Historic Preservation, in connection with its request for approval of said Project from the New York State Education Department

T. Consultant

BE IT RESOLVED, that the Board of Education approve the hiring of NKC Choreography to provide choreography and a workshop for the Mephram Varsity Kickline team on 7/25/17 at a cost not to exceed \$875, funded by Kickline G.O. (See attached)

XIX. CORRESPONDENCE

XX. PUBLIC COMMENTS

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XXI. OLD/NEW BUSINESS

XXII. POTENTIAL EXECUTIVE SESSION

XXIII. ADJOURNMENT

**Next regular meeting: August 2, 2017**