

MINUTES OF THE BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING JULY 10, 2018 (Revised November 7, 2018)

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The Organizational meeting of the Bellmore-Merrick Central High School District Board of Education was held on Tuesday evening, July 10, 2018, in the Board of Education Conference Room of the Administrative Offices at the Brookside School at 1260 Meadowbrook Road, North Merrick, New York.

The following members of the Board of Education were present:

Nina Lanci, President
Wendy Gargiulo, Vice President
John Ferrara
Janet Goller
Dr. Nancy Kaplan
Gina Piskin

The following members of the Board of Education were absent:

Marion Blane
Edward Corona

Also present:

John DeTommaso, Superintendent of Schools
Dr. Mara Bollettieri, Deputy Superintendent of Personnel
Kate Freeman, Assistant Superintendent for Business
Michael Harrington, Assistant Superintendent of Curriculum, Instruction and Assessment
Christopher Powers, School Attorney
Claire Neufeld, District Clerk

CALL TO ORDER The meeting was called to order at 8:15 p.m. Mrs. Neufeld, District Clerk, led those present in the Pledge of Allegiance.

APPOINTMENTS Mrs. Neufeld announced the appointments to the Board of Education for the 2018-2019 school year.

Bellmore UFSD	Janet Goller, Marion Blane
Merrick UFSD	Dr. Nancy Kaplan, Gina Piskin
North Bellmore UFSD	John Ferrara, Nina Lanci
North Merrick UFSD	Wendy Gargiulo, Edward Corona

ELECTION OF BOARD OF EDUCATION PRESIDENT Mrs. Neufeld asked for nominations for the position of President of the Board of Education. Mr. Ferrara moved to nominate Mrs. Lanci, and Dr. Kaplan seconded. There being no further nominations, nominations were closed and the motion was carried 6-0. Mrs. Neufeld administered the Oath of Office to Mrs. Lanci.

ELECTION OF BOARD OF EDUCATION VICE-PRESIDENT Mrs. Neufeld asked for nominations for the position of Vice President of the Board of Education. Mrs. Goller moved to nominate Ms. Gargiulo and Dr. Kaplan seconded. There being no further nominations, nominations were closed and the motion was carried 6-0. Mrs. Neufeld administered the Oath of Office to Ms. Gargiulo.

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**BOARD OF
EDUCATION
PRESIDENT**

Mrs. Lanci assumed the Chair. Mrs. Lanci stated it is her pleasure to welcome everyone to the 2018-2019 School Year.

**CHANGE IN ORDER
OF THE AGENDA**

Mrs. Piskin moved that the Board of Education move the Personnel agenda item. Mr. Ferrara seconded and the motion was approved 6-0.

PERSONNEL

Mrs. Piskin moved that the Board of Education approve the Superintendent of Schools' Personnel Report, dated July 10, 018, as stated in the agenda. Mr. Ferrara seconded and the motion was carried 5-1-0, with Ms. Gargiulo recusing herself from Item H.

Dr. Bollettieri introduced the new District Clerk, Pattianne Guccione, and also the new Math Chair, Dr. Ron Giarrappa. Mr. DeTommaso welcomed them to Bellmore-Merrick adding they got the "golden ticket."

**RETURN TO ORDER
OF THE AGENDA**

Mrs. Piskin moved that the Board of Education return to the order of the agenda. Mr. Ferrara seconded and the motion was approved 6-0.

Ms. Gargiulo moved that the Board of Education approve the following resolutions:

APPOINTMENTS

BE IT RESOLVED, that the Board of Education approve the following 2018-2019 school year appointments and salaries:

- Appointment of School District Auditor
- Appointment of Treasurer
- Appointment of District Clerk
- Appointment of Deputy Treasurer
- Appointment of Records Access Officer
- Appointment of Records Retention and Disposition Officer
- Appointment of Title IX Coordinator
- Appointment of Section 504 Coordinator
- Appointment of Asbestos Compliance Officer
- Appointment of Purchasing Agent
- Appointment of Acting Purchasing Agent
- Appointment of Property Control Manager
- Appointment of Medicaid Compliance Officer
- Appointment of Payroll Certification Officer
- Appointment of 403 (b) Liaison
- Appointment of Chief Emergency Officer
- Appointment of Chemical Hygiene Officer

**SCHOOL
banks DEPOSITORIES**

BE IT RESOLVED, that the Board of Education approve the following as depositories for school funds for the 2018-2019 school year:

1. Signature Bank - Investment
2. Capital One Bank – Operating and Investment Accounts
3. Chase Bank, Bellmore – Operating and Investment Accounts

4. First National Bank of Long Island – Operating and Investment Accounts
5. Flushing Bank – Investments and Operating Accounts
6. MBIA Class – New York – Cooperative Liquid Assets Security System – Investments
7. M&T Bank – Collateral Accounts
8. TD Bank – Investment Accounts
9. The Bank of New York Mellon – Investments and Collateral Account
10. NY LAF - Investments

CHECK SIGNATURES BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk’s signature be used as an alternate.

PAYROLL CERTIFICATION BE IT RESOLVED, that the Board of Education authorized the Superintendent and Assistant Superintendent for Business to certify all payrolls for the 2018-2019 school year.

PUBLIC EMPLOYEE DISHONESTY INSURANCE BE IT RESOLVED, that the Board of Education will maintain a blanket Public Employee Dishonesty insurance policy in the amount of \$5,000,000.

OFFICIAL DISTRICT NEWSPAPERS BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)

BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium, the Nassau County Directors of Facilities Purchasing Consortium and the Long Island School Nutrition Directors Association.

MINUTES BE IT RESOLVED, that the Board of Education approve the minutes from the June 6, 2018 and June 18, 2018 meetings.

TREASURER’S REPORT BE IT RESOLVED, that the Board of Education approve the Treasurer’s Report, dated May 31, 2018.

Mrs. Goller seconded and the motion was carried 6-0.

SUPERINTENDENT’S Mr. DeTommaso also welcomed everyone and mentioned the future dates listed on the agenda. He thanked members of the Board of Education, teachers and parents for great moving-up and graduation ceremonies. Speeches were terrific and the kids were outstanding. The Class of 2018 was excellent and he is looking forward to the future. He advised a review of exam results will happen at the August or September Board of Ed meetings. We are statistically one of the top districts and our students do well on Regent

exams. Michael Harrington will discuss the Safe Harmless policy at a future Board meeting.

PUBLIC COMMENTS There were none on agenda items only.

Ms. Gargiulo moved that the Board of Education approve the following resolutions:

POLICIES BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2017-2018 school year for the 2018-2019 school year.

SPECIAL EDUCATION BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000512133, 000512288 and 201700237.

BE IT RESOLVED, that the Board of Education approve the recommended appointments to the Summer Committee on Special Education.

IMPARTIAL HEARING OFFICERS BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List for the 2017-2018 school year.

STANDARD WORK DAY BE IT RESOLVED, that the Board of Education reaffirm the standard work day at seven (7) hours.

TREASURER BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1st and ending on June 30th of the following year.

TREASURER'S WORK LOG WHEREAS, The Bellmore-Merrick Central High School District Board of Education established that the Standard Work Day is seven (7) hours; and

WHEREAS the District Treasurer was appointed by the Bellmore Merrick Central High School District Board of Education from July 1, 2018 to June 30, 2019; and

THEREFORE, BE IT RESOLVED, that the Board of Education accept and certify the Board of Education Treasurer Theresa McCurry's record of work activities for a period of three (3) consecutive months, as required by the New York State Local and Retirement System (NYSLRS), Regulation 315.4 of the New York Codes, Rules and Regulations, concerning appointed school officials; and

BE IT FURTHER RESOLVED, that the Board of Education designates two (2) days per month be reported for the District Treasurer.

DIGNITY ACT

BE IT RESOLVED, that the Board of Education adopt the revised Dignity for All Students Act Plan upon the recommendation of the district-wide school-based planning and Shared Decision-making Committee.

BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2017-2018 Dignity for All Students Act coordinators in each of the district schools.

ACADEMIC INTERVENTION PLAN

BE IT RESOLVED, that the Board of Education adopt the Academic Intervention Services Plan, which will be updated in September 2017, upon the recommendation of the Office of Curriculum, Instruction and Assessment.

Mrs. Goller seconded and the motion was carried 6-0.

BILLS

The Board of Education reviewed the Summary of Bills, dated July 10, 2018, and the corresponding warrants.

BIDS

Mr. Ferrara moved that the Board of Education approve the bids as stated in the agenda. Ms. Gargiulo seconded and the motion was carried 6-0.

BUDGET SUMMARY

The Board of Education reviewed the Budget Summary Report.

Mr. Ferrara moved that the Board of Education approve the following resolutions:

RESERVE FUND

BE IT RESOLVED, that the Board of Education authorize a transfer of an amount not to exceed two million dollars (\$2,000,000) from fund balance of the General Fund as of June 30, 2018 to the Capital Reserve (ED LAW §3651), and

BE IT RESOLVED, that the Board of Education authorize a transfer of an amount not to exceed two million dollars (\$2,000,000) from fund balance of the General Fund as of June 30, 2018 to the Retirement Contribution Reserve (GML §6-r, 3(a)), and

BE IT FURTHER RESOLVED, that the Board of Education authorize a transfer of an amount not to exceed two million dollars (\$2,000,000) from fund balance of the General Fund as of June 30, 2018 to the Employee Benefits Accrued Liability Reserve (GML §6-p, 3(a)).

BE IT FURTHER RESOLVED, that the Board of Education authorize a transfer of an amount not to exceed six hundred thousand dollars (\$600,000) from fund balance of the General Fund as of June 30, 2018 to the Workers Compensation Reserve (GML §6-j, 2(a)).

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- CELL PHONES** BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2018-2019 school year.
- LEGAL SERVICES** BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$27,000 annually for Board counsel services and \$22,350 annually for Labor counsel services and \$220 per hour for additional legal services for the period 7/1/18-6/30/19.
- CLAIMS AUDITOR** BE IT RESOLVED, that the Board of Education authorize its president to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended 6/30/19 at a cost not to exceed \$24,282.
- THIRD PARTY ADMINISTRATORS** BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending 6/30/19 at the indicated rates:
- a. Wright Risk (Workers' Compensation) \$45,307.77 per year
 - b. USI (unemployment cost control services) \$ 4,400.00
 - c. Western Suffolk BOCES (flex plan) \$ 47.00 per participant/
per year
- INSURANCE PROVIDERS** BE IT RESOLVED, that the Board of Education approve the following insurance services providers:
- 1. NYSIR Comprehensive Coverage
 - 2. Edwards & Co. Pupil Benefits (student accident)
 - 3. J. Flynn Insurance Agency Group life and disability; dental insurance
 - 4. Sterling & Sterling Excess Coverages:
 - a. Excess Workers' Compensation
 - b. Excess Flood & Earthquake
 - c. Cyber Data Compromise
- EMPLOYEE ASSISTANCE PROGRAM (EAP)** BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees.
- INTERNAL AUDITOR** BE IT RESOLVED, that the Board of Education approve an inter-municipal agreement with QUESTAR III to perform internal auditing services and one risk assessment from 7/1/2018 through and including 6/30/2019 at a cost of \$20,930.

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NASSAU BOCES COOPERATIVE TRANSPORTATION BID	BE IT RESOLVED, that the Board of Education approve the results of the 5/16/18 Nassau BOCES Cooperative Transportation Bid and award the based on BOCES' recommendation. BOCES recommended that, based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Non Public and Special Education Transportation for the 2018-2019 school year.
AFFORDABLE CARE ACT SERVICES	BE IT RESOLVED, that the Board of Education approve an agreement with Seneca Consulting Group from 7/1/18-6/30/19 for the provision of Affordable Care Act consulting services. BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreement on behalf of the Board of Education.
SNACK VENDING	BE IT RESOLVED, that the Board of Education approve an extension to a vending contract with Quick Snacks Vending for the 2018-2019 school year for the provision of vending services in the District via the BOCES contract. The District will receive a commission on total sales; and BE IT FURTHER RESOLVED, that the Food Services Director is the District's authorized representative as concerns this agreement.
ATHLETIC TRAINING	BE IT RESOLVED, that the Board of Education approve an agreement with Professional Athletic Training Services, PLLC, to provide athletic trainer services for School Year 2018-2019 at a cost not to exceed \$79,902.
CONSTRUCTION CHANGE ORDER	BE IT RESOLVED, that the Board of Education approve Construction Change Order No. 2 for Interior & Running Track Reconstruction at Calhoun HS, SED No. 28-02-53-07-0-004-052, in the add amount of \$20,000 for Pioneer Landscaping & Asphalt Paving Corp. Ms. Gargiulo seconded and the motion was carried 6-0.
CORRESPONDENCE	There was none.
PUBLIC COMMENTS	Kellie Shuart asked about the student line-up at the graduation venue. Mr. Harrington stated a student's fainting was not due to the heat and that the district will make adjustments. Dr. Kaplan stated the kids were held outside in the heat for 40 minutes and were told they could not bring water into the venue. Mr. DeTommaso stated the administration will discuss getting the students into the venue earlier, will investigate having water available and what the plan is in the case of rain. The no water may be a venue policy.
OLD/NEW BUSINESS	There was none.

ADJOURNMENT

On motion by Dr. Kaplan, seconded by Ms. Gargiulo and carried 6-0, the meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Claire Neufeld
District Clerk

ⁱ Reserve Fund Resolution was approved at the July 10, 2018 Board meeting but omitted from the official minutes in error. This item was added to the official minutes by Pattianne Guccione, District Clerk based on notes from the previous District Clerk, Claire Neufeld. The updated minutes were approved by the Board of Education at their meeting on November 7, 2018.