

DELAYED OPENINGS



Information for Teachers and Staff

- **ARRIVAL TIME:** A delayed opening means that the entire faculty is expected to report to their buildings as close to the normal opening time as possible.
- **ARRIVAL TIME:** A delayed opening means that all clerical staff is expected to report to their buildings as close to the normal opening time as possible.
- **SPLIT SCHEDULES:** Teachers who have assignments that are split between buildings should report to the building in which they begin period 3.
- **INFORMING STUDENT TEACHERS:** In the event of a delayed opening, student observers and student teachers, and interns will be informed by the principal or his/her designee in the building.
- **INFORMING SUBSTITUTES:** All substitute teachers will be informed directly by the Personnel office.
- **HOURLY EMPLOYEES:** Hourly employees will not be paid for the hours that are not worked during a delayed opening, but may make up hours at the discretion of the principal.

Information for Students & Parents

- **SCHEDULE:** Delayed openings delay the opening of school by two (2) hours. The delayed opening schedule is as follows:
 - **Middle Schools** - grades 7-8 will report to their period 3 classes at 9:56 am. They will remain in class until 10:13 am and then proceed to period 4. From there, the day proceeds as normal.
 - **High Schools** - grades 9-12 will report to their period 3 classes at 9:30 am. They will remain in class until 9:45 am and then proceed to period 4. From there, the day proceeds as normal.

- **MAP** - grades 10-12 will report to their period 3 classes 10:45 am
- **BUSES:** A delayed school opening means that bus schedules will also be delayed by exactly two (2) hours. For example, if your child's pick-up time is normally scheduled for 7:34 am, a two (2) hour delay will change the pick up time to 9:34 am.
- **MAGNET CLASSES:** When there is a delayed opening, Magnet classes in all schools are cancelled. Students are to report directly to their home school by 9:30 am for period 3.
- **FIELD TRIPS:** Field trips that are scheduled to go out on the morning of a delayed opening will be cancelled. At the discretion of the principal, trips whose departure time falls safely within the shortened school day may go out as scheduled. However, field trips will be cancelled if road or weather conditions continue to remain hazardous *after* the delayed opening.
- **BOCES CLASSES:** When there is a delayed opening, all AM BOCES Barry Tech and other Occupational Education programs are cancelled. All AM BOCES students should report to their home schools at their normal start times.
- **SCHOOL LUNCH:** Lunch will be available and served to all students at their regularly scheduled lunchtime.
- **DISMISSAL TIME:** A delayed opening does not extend the school day and has no effect on dismissal time. Afterschool activities will as usual proceed unless cancellation is announced.
- **STUDENT ABSENCE:** Please follow the regular procedure and call your ATTENDANCE OFFICE if your child will **not** be attending school.
- **CLOSING SCHOOL:** A delayed opening is subject to change if the weather or road conditions remain hazardous. The Superintendent retains the option to close schools if the potential for hazardous conditions continues.