

BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

July 14, 2015 – Organization

A G E N D A – Revised 7/10/15B

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPOINTMENTS TO THE BOARD OF EDUCATION (See attached)
- IV. ELECTION OF BOARD OF EDUCATION PRESIDENT (Administer oath)
- V. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT (Administer oath)
- VI. APPOINTMENTS:
 - A. BE IT RESOLVED, that the Board of Education approve the appointments and salaries of the following for the 2015-2016 school year: (See Personnel Report)
 - 1. Appointment of School District Auditor
 - 2. Appointment of Treasurer
 - 3. Appointment of District Clerk
 - 4. Appointment of Deputy Treasurer
 - 5. Appointment of Records Access Officer
 - 6. Appointment of Records Retention and Disposition Officer
 - 7. Appointment of Title IX Coordinator
 - 8. Appointment of Section 504 Coordinator
 - 9. Appointment of Asbestos Compliance Officer
 - 10. Appointment of Purchasing Agent
 - 11. Appointment of Acting Purchasing Agent
 - 12. Appointment of Property Control Manager
 - 13. Appointment of Medicaid Compliance Officer
 - 14. Appointment of Payroll Certification Officer
 - 15. Appointment of 403 (b) Liaison

VII. DEPOSITORIES FOR SCHOOL FUNDS

A. BE IT RESOLVED, that the Board of Education approve the following banks as depositories for school funds:

1. Bank of America, Merrick/North Merrick – Operating, Investments and Reserve Accounts
2. Bridgehampton National Bank - Investment
3. Capital One Bank – Operating and Investment Accounts
4. Chase Bank, Bellmore – Operating and Investment Accounts
5. Citibank, N.A., Bellmore – Investments Collateral Account
6. First National Bank of Long Island – Operating and Investment Accounts
7. Flushing Bank – Investments and Operating Accounts
8. MBIA Class – New York – Cooperative Liquid Assets Security System – Investments
9. M&T Bank – Collateral Accounts
10. TD Bank – Investment Accounts
11. The Bank of New York, New York – Investments and Collateral Account

VIII. CHECK SIGNATURES

A. BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk's signature be used as an alternate.

B. BE IT RESOLVED, that the Board of Education authorize the Superintendent and Deputy Superintendent to certify all payrolls for the 2015-2016 school year.

IX. PUBLIC EMPLOYEE DISHONESTY INSURANCE

A. BE IT RESOLVED, that the Board of Education will maintain a Public Employee Dishonesty insurance policy in the amount of \$1,000,000.

X. OFFICIAL DISTRICT NEWSPAPERS

A. BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)

B. BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium and the Nassau County Directors of Facilities Purchasing Consortium.

XI. APPROVAL OF MINUTES –June 3, 2015 and June 22, 2015 (See attached)

XII. APPROVAL OF TREASURER'S REPORT (Previously sent)

XIII. SUPERINTENDENT'S REPORT

A. Future Dates

August 5	Board of Education work session/regular meeting
August 25	7 th and 9 th Grade Orientation
August 31	Superintendent's Conference Day
September 1	First Day of School
September 2	Board of Education work session/regular meeting
September 7	Labor Day
September 14-15	Rosh Hashanah – schools closed
September 23	Yom Kippur – schools closed
October 7	Board of Education work session/regular meeting
October 12	Columbus Day – schools closed

XIV. PUBLIC COMMENTS - *Agenda Items Only*

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XV. SUPERINTENDENT'S RECOMMENDATIONS

A. Policies

1. BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2014-2015 school year for the 2015-2016 school year.
2. BE IT RESOLVED, that the Board of Education accept the following revised policies for a first reading:
Policy 0100 Equal Opportunity (Revised)
Policy 0115 Harassment, Bullying & Discrimination (Revised) (See attached)

B. Special Education

BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000512112, 000511043, 000511623, 050350002, 060130001 and 992450108. (See attached)

C. Impartial Hearing Officers (IHOs)

BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List for the 2015-2016 school year.

D. Standard Work Day

BE IT RESOLVED, that the Board of Education reaffirm the standard work day at seven (7) hours.

E. Treasurer

BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1st and ending on June 30th of the following year.

F. Treasurer's Work Log

WHEREAS, The Bellmore-Merrick Central High School District Board of Education established that the Standard Work Day is seven (7) hours; and

WHEREAS the District Treasurer was appointed by the Bellmore Merrick Central High School District Board of Education from July 1, 2015 to June 30, 2016; and

THEREFORE, BE IT RESOLVED, that the Board of Education accept and recertify the Board of Education Treasurer Theresa McCurry's record of work activities for a period of three (3) consecutive months, as required by the New York State Local and Retirement System (NYSLRS), Regulation 315.4 of the New York Codes, Rules and Regulations, concerning appointed school officials; and

BE IT FURTHER RESOLVED, that the Board of Education designates two (2) days per month be reported for the District Treasurer.

G. Mileage Reimbursement Rate

BE IT RESOLVED, that the Board of Education establish the mileage reimbursement rate (Education Law §2118) at the IRS standard mileage rate effective January 1st for the school year commencing July 1st of the same calendar year.

H. Donations

1. BE IT RESOLVED, that the Board of Education accept a donation in the amount of \$2,160 from the Grand Avenue PTA to be used toward the purchase of agendas for Grand Avenue Middle School students in School Year 2015-2016 and increase the appropriations budget by this amount. (See attached)

2. BE IT RESOLVED, that the Board of Education accept a donation in the amount of \$600 from the Grand Avenue Yearbook Club to be used toward the purchase of agendas for Grand Avenue Middle School students in School Year 2015-2016 and increase the appropriations budget by this amount. (See attached)

I. Summer Homeless Liaison

BE IT RESOLVED, that the Board of Education appoint Mr. Frank Sansanelli as the McKinney-Vento Homeless Liaison for the summer of 2015.

J. Dignity Act

1. BE IT RESOLVED, that the Board of Education adopt the Dignity for All Students Act Plan upon the recommendation of the district-wide school-based planning and shared decision-making committee.

2. BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2015-2016 Dignity for All Students Act coordinators in each of the district schools. (See attached)

K. On-going Employee

WHEREAS, the Patient Protection and Affordable Care Act authorizes the Bellmore-Merrick Central High School District to determine full-time status of ongoing employees in order to establish eligibility for health insurance coverage; and

WHEREAS, eligibility will be determined prior to the start of the health plan year each year; and

WHEREAS, the regulations under the Patient Protection and Affordable Care Act allow for look-back measurement periods to be used for ongoing employees to determine whether an employee is a full-time employee; and

WHEREAS, the Bellmore-Merrick Central High School District desires to establish a look-back standard measurement period, administrative period and stability period for its ongoing employees; and

WHEREAS, the Bellmore-Merrick Central High School District provides a health plan and is a participating municipality under the New York State Health Insurance Program (NYSHIP) and Health Plan of New York an Emblem Health Company (HIP); and

WHEREAS, the Bellmore-Merrick Central High School District's health plan year is a calendar year which runs from January 1st to December 31st; and

NOW THEREFORE, BE IT RESOLVED, that the standard measurement period for ongoing employees shall be a period of 12 consecutive months to be measured from October 14th to October 13th the following year, beginning with October 14, 2014 and continuing each year thereafter; and

BE IT FURTHER RESOLVED, that the administrative period for ongoing employees shall be a period of 79 days to begin immediately after the standard measurement period on October 14th and continue until December 31st; and

BE IT FURTHER RESOLVED, that the stability period for ongoing employees, determined to have averaged at least 30 hours of service per week (130 hours of service per calendar month) during the standard measurement period, shall be a period of 12 consecutive calendar months to begin immediately after the administrative period on January 1st and continue until December 31st, beginning with January 1, 2016 and continuing each year thereafter; and

BE IT FURTHER RESOLVED, that the stability period for ongoing employees, determined not to have averaged 30 hours of service or more per week (130 hours of service or more per calendar month) during the standard measurement period, shall be a period of 12 consecutive calendar months to begin immediately after the administrative period on January 1st and continue until December 31st, beginning with January 1, 2016 and continuing each year thereafter; and

BE IT FURTHER RESOLVED, that notwithstanding the foregoing, the Bellmore-Merrick Central High School District reserves the right to elect to provide insurance coverage to otherwise eligible employees who are not currently provided insurance coverage or to elect not to provide insurance coverage to otherwise eligible employees.

XVII. PERSONNEL

(See attached)

- A. Positions to be Abolished
- B. Terminations
- C. Resignations
- D. Appointments
- E. Salary Reclassification
- F. Cancellation of Services
- G. Leave Requests
- H. Rescind Appointment
- I. Permanent Status
- J. Miscellaneous
- K. Assigned Services – Athletics
- L. Assigned Services – Non-Athletics

XVIII. BUSINESS AND FINANCE

- A. Bills – Information Only (Previously sent)
- B. Bids (Previously sent)
- C. Budget Summary – Information Only (Previously sent)
- D. Budget Transfers
BE IT RESOLVED, that the Board of Education approve the following budget transfers:
 - 1. \$230,000 from A2110 130 00 0000 (instructional salaries)
to A2250 490 00 0000 (BOCES Special Ed)
 - 2. \$ 70,000 from A1620 425 00 0000 (B&G repair)
to A1621 450 00 0000 (Maint supplies)
- E. District Owned Cell Phones
BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2015-2016 school year. (See attached)
- F. Legal Services - 2015-2016 School Year
BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$25,500 annually for Board counsel services and \$21,420 annually for Labor counsel services and \$205 per hour for additional legal services for the period 7/1/15-6/30/16. (See attached)
- G. Claims Auditor
BE IT RESOLVED, that the Board of Education authorize its president to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended 6/30/16 at a cost not to exceed \$23,806. (See attached)

H. External Auditor

BE IT RESOLVED, that the Board of Education approve an agreement with Cullen & Danowski, LLP for External Auditor services for fiscal year ending 6/30/16 at an annual cost of \$54,500 and authorize the Deputy Superintendent of Business to sign an engagement letter.

I. Third Party Administrators

1. BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending 6/30/16 at the indicated rates:

- a. Wright Risk (Workers' Compensation) \$43,979.58 per year
- b. OMNI 403(b) \$ 1,500.00
+ \$36.00 per non P3 participant
- c. USI (unemployment cost control services) \$4,200.00
- d. Western Suffolk BOCES (flex plan) \$42.00 per participant per year

J. Insurance Services

BE IT RESOLVED, that the Board of Education approve the following insurance services providers:

- 1. NYSIR Comprehensive Coverage
- 2. Edwards & Co. Pupil Benefits (student accident)
- 3. J. Flynn Insurance Agency Group life and disability
- 4. Sterling & Sterling Excess Coverages:
 - a. Excess Workers' Compensation
 - b. Excess Flood & Earthquake
- 5. Kurz Planning Dental Insurance

K. Employee Assistance Program (EAP)

BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees. (See attached)

L. GASB 10 Analysis

BE IT RESOLVED, that the Board of Education approve an agreement with Sound Actuarial Consulting, LLC to provide GASB 10 analysis for fiscal year 2015-2016 at a cost of \$6,500. (See attached)

M. Inter-Municipal Services

BE IT RESOLVED, that the Board of Education approve an inter-municipal services agreement with Sanford Schulsohn to perform internal auditing services on a cooperative basis with the Bellmore-Merrick Central High School District, Bellmore Union Free School District and North Bellmore Union Free School district. (See attached)

N. Pupil Transportation and Assignment System (PTAS)

BE IT RESOLVED, that the Board of Education approve an extension of professional services in an agreement with Applied Data Services for a three year period from 7/1/15 – 6/30/18 at an annual cost of \$16,029. (See attached)

- O. Workers' Compensation Administrative Services
BE IT RESOLVED, that the Board of Education approve an addendum of an agreement with Wright Risk Management for workers' compensation administrative services for a three year period from 7/2/15 - 6/30/18 for the following cost:
- | | | |
|---------|-------------|----------------|
| 2015-16 | \$43,979.58 | |
| 2016-17 | \$44,419.38 | |
| 2017-18 | \$45,307.77 | (See attached) |
- P. Nassau BOCES Cooperative Transportation Bid
BE IT RESOLVED, that the Board of Education approve the results of the 6/11/15 Nassau BOCES Cooperative Transportation Bid and award the contracts based on BOCES' recommendation. BOCES recommended that based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Nonpublic and Special Education Transportation for the 2015-2016 school year. (See attached)
- Q. Obsolete/Surplus Property
BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of Kennedy HS' Bell and Howell 1592 Projector (12138). (See attached)
- R. Affordable Care Act Services
BE IT RESOLVED, that the Board of Education of the Bellmore-Merrick Central High School District hereby authorizes the Bellmore-Merrick Central High School District to enter into agreements with U.S. Employee Benefits Group from 7/1/15 – 12/31/15 with an option to renew for the remainder of the 2015-2016 School Year for the provision of:
- Affordable Care Act consulting services;
 - Broker of Record; and
 - Access to InRoll software for the purpose of employee benefits administration.
- BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreements on behalf of the Board of Education. (See attached)
- S. Unemployment Insurance Cost Control
BE IT RESOLVED, that the Board of Education approve an agreement with Reviewed Costs, Inc. dba Industrial U.I. Services for unemployment insurance claims control services from 7/1/15-6/30/16 at an annual cost not to exceed \$4,200. (See attached)
- T. Snack Vending
BE IT RESOLVED, that the Board of Education approve an extension to a vending contract with Quick Snacks Vending for the 2015-2016 school year for the provision of vending services in the District via the BOCES contract. The District will receive a commission of 47.25% on total sales; and
- BE IT FURTHER RESOLVED, that the Food Services Director is the District's authorized representative as concerns this agreement. (See attached)

XIX. CORRESPONDENCE

XX. PUBLIC COMMENTS

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XXI. OLD/NEW BUSINESS

XXII. POTENTIAL EXECUTIVE SESSION

XXIII. ADJOURNMENT

Next regular meeting: August 5, 2015