

BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION

July 12, 2016 – Organization

**A G E N D A** – Revised 7/11/16

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPOINTMENTS TO THE BOARD OF EDUCATION (See attached)
- IV. ELECTION OF BOARD OF EDUCATION PRESIDENT (Administer oath)
- V. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT (Administer oath)
- VI. APPOINTMENTS:
  - A. BE IT RESOLVED, that the Board of Education approve the appointments and salaries of the following for the 2016-2017 school year: (See Personnel Report)
    1. Appointment of School District Auditor
    2. Appointment of Treasurer
    3. Appointment of District Clerk
    4. Appointment of Deputy Treasurer
    5. Appointment of Records Access Officer
    6. Appointment of Records Retention and Disposition Officer
    7. Appointment of Title IX Coordinator
    8. Appointment of Section 504 Coordinator
    9. Appointment of Asbestos Compliance Officer
    10. Appointment of Purchasing Agent
    11. Appointment of Acting Purchasing Agent
    12. Appointment of Property Control Manager
    13. Appointment of Medicaid Compliance Officer
    14. Appointment of Payroll Certification Officer
    15. Appointment of 403 (b) Liaison
    16. Appointment of Chief Emergency Officer
- VII. DEPOSITORIES FOR SCHOOL FUNDS
  - A. BE IT RESOLVED, that the Board of Education approve the following banks as depositories for school funds:

1. Bridgehampton National Bank - Investment
2. Capital One Bank – Operating and Investment Accounts
3. Chase Bank, Bellmore – Operating and Investment Accounts
4. Citibank, N.A., Bellmore – Investments Collateral Account
5. First National Bank of Long Island – Operating and Investment Accounts
6. Flushing Bank – Investments and Operating Accounts
7. MBIA Class – New York – Cooperative Liquid Assets Security System – Investments
8. M&T Bank – Collateral Accounts
9. TD Bank – Investment Accounts
10. The Bank of New York Mellon – Investments and Collateral Account

VIII. CHECK SIGNATURES

- A. BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk's signature be used as an alternate.
- B. BE IT RESOLVED, that the Board of Education authorize the Superintendent and Assistant Superintendent for Business to certify all payrolls for the 2016-2017 school year.

IX. PUBLIC EMPLOYEE DISHONESTY INSURANCE

- A. BE IT RESOLVED, that the Board of Education will maintain a Public Employee Dishonesty insurance policy in the amount of \$1,000,000.

X. OFFICIAL DISTRICT NEWSPAPERS

- A. BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)
- B. BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium and the Nassau County Directors of Facilities Purchasing Consortium.

XI. APPROVAL OF MINUTES –June 1, 2016 and June 20, 2016 (See attached)

XII. APPROVAL OF TREASURER'S REPORT (Previously sent)

XIII. SUPERINTENDENT'S REPORT

- A. Future Dates

August 3	Board of Education work session/regular meeting
August 30	7 <sup>th</sup> and 9 <sup>th</sup> Grade Orientation
August 31 and September 1	Superintendent's Conference Day
September 5	Labor Day

September 6	<b>First Day of School</b>
September 7	Board of Education work session/regular meeting
October 3-4	Rosh Hashanah – <b>schools closed</b>
October 5	Board of Education work session/regular meeting
October 10	Columbus Day – <b>schools closed</b>
October 12	Yom Kippur – <b>schools closed</b>

XIV. PUBLIC COMMENTS - *Agenda Items Only*

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XV. SUPERINTENDENT'S RECOMMENDATIONS

A. Policies

1. BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2015-2016 school year for the 2016-2017 school year.
2. The Board of Education reviewed the following policies for a first reading:  
Policy No. 6710 Purchasing Authority, revised  
Policy No. 6740-1 Purchasing Procedures, revised (See attached)

B. Special Education

BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000011318, 041110000, 370000796, 999011364 and 99901138. (See attached)

C. Impartial Hearing Officers (IHOs)

BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List for the 2016-2017 school year.

D. Standard Work Day

BE IT RESOLVED, that the Board of Education reaffirm the standard work day at seven (7) hours.

E. Treasurer

BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1<sup>st</sup> and ending on June 30<sup>th</sup> of the following year.

F. Treasurer's Work Log

WHEREAS, The Bellmore-Merrick Central High School District Board of Education established that the Standard Work Day is seven (7) hours; and

WHEREAS the District Treasurer was appointed by the Bellmore Merrick Central High School District Board of Education from July 1, 2016 to June 30, 2017; and

THEREFORE, BE IT RESOLVED, that the Board of Education accept and recertify the Board of Education Treasurer Theresa McCurry's record of work activities for a period of three (3) consecutive months, as required by the New York State Local and Retirement System (NYSLRS), Regulation 315.4 of the New York Codes, Rules and Regulations, concerning appointed school officials; and

BE IT FURTHER RESOLVED, that the Board of Education designates two (2) days per month be reported for the District Treasurer.

G. Mileage Reimbursement Rate

BE IT RESOLVED, that the Board of Education establish the mileage reimbursement rate (Education Law §2118) at the IRS standard mileage rate effective January 1<sup>st</sup> for the school year commencing July 1<sup>st</sup> of the same calendar year.

H. Summer Homeless Liaison

BE IT RESOLVED, that the Board of Education appoint Mr. Frank Sansanelli as the McKinney-Vento Homeless Liaison for the summer of 2016.

I. Dignity Act

1. BE IT RESOLVED, that the Board of Education adopt the Dignity for All Students Act Plan upon the recommendation of the district-wide school-based planning and shared decision-making committee.

2. BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2016-2017 Dignity for All Students Act coordinators in each of the district schools. (See attached)

J. Donations

1. BE IT RESOLVED, that the Board of Education accept a donation of \$500 from Bellmore Lions Charitable Foundation, Inc. to the Meadowbrook Alternative Learning Program (MAP) and increase the appropriations budget by this amount. (See attached)

2. BE IT RESOLVED, that the Board of Education accept a donation of a pool table, approximate value \$600, from Mr. and Mrs. Geoff Gliebe, to MAP. (See attached)

3. BE IT RESOLVED, that the Board of Education accept a donation of \$5,000 from Teq and Pridestaff to be used for the Mephram Broadcast Program and increase the appropriations budget by this amount. (See attached)

K. Professional Development Plan

BE IT RESOLVED, that the Board of Education approve the 2016 Bellmore-Merrick Central High School District Professional Development Plan.

- L. Academic Intervention Services Plan  
BE IT RESOLVED, that the Board of Education adopt the updated January 2016 Academic Intervention Services Plan upon the recommendation of the Office of Curriculum, Instruction and Assessment. (See attached)

XVII. PERSONNEL (See attached)

- A. Resignations
- B. Terminations
- C. Appointments
- D. Change in Title
- E. Recommendation for Continued Employment
- F. Salary Reclassification
- G. Rescind Appointment
- H. Miscellaneous

XVIII. BUSINESS AND FINANCE

- A. Bills – Information Only (Previously sent)
- B. Bids (Previously sent)
- C. Budget Summary – Information Only (Previously sent)

- D. Budget Transfers  
BE IT RESOLVED, that the Board of Education of the Bellmore-Merrick CHSD rescind the June 20, 2016 transfer of up to \$40,000  
from A2110 150 00 0000 (Home Teaching)  
to A2110 490 00 0000(BOCES)  
to help cover the cost of the new BOCES run Twilight Program; and

BE IT FURTHER RESOLVED, that the Board of Education of the Bellmore-Merrick CHSD approve the transfer of up to \$300,000  
from A2250 150 (Special Ed) \$40,000  
to A2110 490 (BOCES) \$40,000  
to help cover the cost of the new BOCES run Twilight Program  
from A2250 150 (Special Ed) \$160,000  
from A2250 490 (BOCES) \$100,000  
to A2250 400 (Special Ed) \$260,000  
to help cover the cost of Related Services

- E. District Owned Cell Phones  
BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2016-2017 school year. (See attached)
- F. Legal Services - 2016-2017 School Year  
BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$26,000

annually for Board counsel services and \$21,500 annually for Labor counsel services and \$210 per hour for additional legal services for the period 7/1/16-6/30/17. (See attached)

G. Claims Auditor

BE IT RESOLVED, that the Board of Education authorize its president to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended 6/30/16 at a cost not to exceed \$23,806. (See attached)

H. External Auditor

BE IT RESOLVED, that the Board of Education approve an agreement with Cullen & Danowski, LLP for External Auditor services for fiscal year ending 6/30/16 at an annual cost of \$46,400 and authorize the Assistant Superintendent of Business to sign an engagement letter. (See attached)

I. Third Party Administrators

1. BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending 6/30/16 at the indicated rates:

- a. Wright Risk (Workers' Compensation) \$44,419.38 per year
- b. OMNI 403(b) \$16,434.00
- c. USI (unemployment cost control services) \$4,200.00
- d. Western Suffolk BOCES (flex plan) \$44.00 per participant per year

J. Insurance Services

BE IT RESOLVED, that the Board of Education approve the following insurance services providers:

- 1. NYSIR Comprehensive Coverage
- 2. Edwards & Co. Pupil Benefits (student accident)
- 3. J. Flynn Insurance Agency Group life and disability; dental insurance
- 4. Sterling & Sterling Excess Coverages:
  - a. Excess Workers' Compensation
  - b. Excess Flood & Earthquake

K. Employee Assistance Program (EAP)

BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees. (See attached)

L. Inter-Municipal Services

BE IT RESOLVED, that the Board of Education approve an inter-municipal services agreement with Sanford Schulsohn to perform internal auditing services on a cooperative basis with the Bellmore-Merrick Central High School District, Bellmore Union Free School District and North Bellmore Union Free School district. (See attached)

M. Pupil Transportation and Assignment System (PTAS)

BE IT RESOLVED, that the Board of Education approve an extension of professional services in an agreement with Applied Data Services for a one year period from 7/1/16 – 6/30/17 at an annual cost of \$16,029.

N. Nassau BOCES Cooperative Transportation Bid

BE IT RESOLVED, that the Board of Education approve the results of the 5/25/16 Nassau BOCES Cooperative Transportation Bid and award the contracts based on BOCES' recommendation. BOCES recommended that based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Nonpublic and Special Education Transportation for the 2016-2017 school year.

O. Affordable Care Act Services

BE IT RESOLVED, that the Board of Education of the Bellmore-Merrick Central High School District hereby authorizes the Bellmore-Merrick Central High School District to enter into agreements with Seneca Consulting Group from 7/1/16 – 6/30/17 with an option to renew for the remainder of the 2016-2017 School Year for the provision of Affordable Care Act consulting services.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreements on behalf of the Board of Education. (See attached)

P. Unemployment Insurance Cost Control

BE IT RESOLVED, that the Board of Education approve an agreement with Reviewed Costs, Inc. dba Industrial U.I. Services for unemployment insurance claims control services from 7/1/16-6/30/17 at an annual cost not to exceed \$4,200. (See attached)

Q. Long Island School Nutrition Directors Assn. Cooperative Bid

WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2016-2017 school year.

WHEREAS, the Bellmore-Merrick Central High School District (BMCHSD) is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, §119-0, and

WHEREAS, the BMCHSD wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon;

THEREFORE, BE IT RESOLVED, that the Board of Education of BMCHSD hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that BMCHSD'S Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that BMCHSD's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, that BMCHSD's Board of Education agrees: (1) to abide by the majority decisions of the participating districts on quality standards; (2) that

unless all bids are rejected, it will award contracts according to the recommendations of the committee; and (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

R. Construction Change Order

BE IT RESOLVED, that the Board of Education approve Change Order No. 1 for Bond Referendum Projects Phase 2A – Grand Avenue Middle School, SED No. 28-02-53-07-0-001-032, Ambrosio & Company plumbing contract, in the add amount of \$1,910.

(See attached)

S. Lease at Brookside School

BE IT RESOLVED, that the Board of Education approve an agreement with the National Committee for the Furtherance of Jewish Education of Nassau County to utilize six classrooms at Brookside for 25 sessions from 9/18/16 – 5/14/17 at a per session cost of \$548.15, for a total cost of \$ 13,703.75.

(See attached)

T. TEMPO

BE IT RESOLVED, that the Board of Education approve an agreement with TEMPO to provide five social workers, one for each school, to assist with individual and group counseling, family intervention, crisis intervention, assessment and evaluations and referrals to outside professionals for the 2016-2017 school year.

(See attached)

U. Twilight Alternative High School Program

BE IT RESOLVED, that the Board of Education approve an agreement with Nassau BOCES to provide a directly sponsored Nassau BOCES Twilight Alternative High School Program under the auspices of the Board of Cooperative Education Services of Nassau as a program component of the Nassau BOCES Department of Regional Schools and Instruction Programs and will be open to students of Bellmore-Merrick High School and other districts for the 2016-2017 school year.

(See attached)

V. Snack Vending

BE IT RESOLVED, that the Board of Education approve an extension to a vending contract with Quick Snacks Vending for the 2016-2017 school year for the provision of vending services in the District via the BOCES contract. The District will receive a commission of 36.75% on total sales; and

BE IT FURTHER RESOLVED, that the Food Services Director is the District's authorized representative as concerns this agreement.

W. Attendance Function

(See attached)

X. Construction Change Orders

1. BE IT RESOLVED, that the Board of Education approve Bond Project Phase 2A – Grand Avenue MS, SED No.: 28-02-53-07-0-001-032, Construction Change Order No. 1 in the deduct amount of \$15,000 for Roland's electrical contract. (See attached)

2. BE IT RESOLVED, that the Board of Education approve Bond Project Phase 2A – Calhoun HS, SED No.: 28-02-53-07-0-004-048, Construction Change Order No. 1 in the deduct amount of \$5,000 for Roland's electric contract. (See attached)



Y. Bond Referendum Projects – Phase III

BE IT RESOLVED, that the Board of Education approve a Burton, Behrendt and Smith Owner-Contract agreement for BMCHSD Bond Referendum Projects – Phase III at Merrick Avenue MS, Calhoun HS, Mephram Hs and Kennedy HS. (See attached)

XIX. CORRESPONDENCE

XX. PUBLIC COMMENTS

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XXI. OLD/NEW BUSINESS

XXII. POTENTIAL EXECUTIVE SESSION

XXIII. ADJOURNMENT

**Next regular meeting: August 3, 2016**