

MINUTES OF THE BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING July 12, 2016

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The Organizational meeting of the Bellmore-Merrick Central High School District Board of Education was held on Tuesday evening, July 12, 2016, in the Board of Education Conference Room of the Administrative Offices at the Brookside School at 1260 Meadowbrook Road, North Merrick, New York.

The following members of the Board of Education were present:

Janet Goller, President  
Dr. Nancy Kaplan, Vice President  
Marion Blane  
JoAnn DeLauter  
Wendy Gargiulo  
Lisa Katz  
Nina Lanci  
Gina Piskin

Also present:

John DeTommaso, Superintendent of Schools  
Dr. Mara Bollettieri, Deputy Superintendent of Personnel  
Kate Freeman, Assistant Superintendent for Business  
David Seinfeld, Assistant Superintendent of Curriculum  
Eric Arlin, Director of Special Education and Pupil Services  
Eric Caballero, Director of Physical Education/Health Ed/Athletics/Driver Education  
Cheryl Fontana, Director of Music/Fine and Performing Arts and Adult Education  
Joseph Innaco, Director of Instructional and Technology Services  
Helen Kanellopoulos, Assistant Director of Special Education  
Jon Simpkins, Director of School Facilities and Operations  
Tom Volpe, Transportation Supervisor/Health and Safety Coordinator  
Christopher Powers, School Attorney  
Claire Neufeld, District Clerk

The meeting was called to order at 8:14 p.m. Mrs. Neufeld, District Clerk, led those present in the Pledge of Allegiance.

**CALL TO ORDER**

Mrs. Neufeld announced the appointments to the Board of Education for the 2016-2017 school year.

**APPOINTMENTS**

Bellmore UFSD	Janet Goller, Marion Blane
Merrick UFSD	Dr. Nancy Kaplan, Gina Piskin
North Bellmore UFSD	JoAnn DeLauter, Nina Lanci
North Merrick UFSD	Wendy Gargiulo, Lisa Katz

Mrs. Neufeld asked for nominations for the position of President of the Board of Education. Mrs. Lanci moved to nominate Mrs. Goller, and Ms. Gargiulo seconded. There being no further nominations, nominations were closed and the motion was carried 8-0. Mrs. Neufeld administered the oath of office to Mrs. Goller.

**ELECTION OF  
BOARD OF  
EDUCATION  
PRESIDENT**

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**ELECTION OF  
BOARD OF  
EDUCATION  
VICE PRESIDENT**

Mrs. Neufeld asked for nominations for the position of Vice President of the Board of Education. Mrs. Piskin moved to nominate Dr. Kaplan and Mrs. DeLauter seconded. There being no further nominations, nominations were closed and the motion was carried 8-0. Mrs. Neufeld administered the Oath of Office to Dr. Kaplan.

**BOARD OF  
EDUCATION**

Mrs. Goller assumed the Chair. Mrs. Goller stated she is honored to be Board of Ed president and welcomed Lisa Katz to the Board stating she is looking forward to getting to know her. Mrs. Goller congratulated Dr. Bollettieri on being named Deputy Superintendent at the last meeting and Kate Freeman on recently being appointed Assistant Superintendent for Business.

Mrs. Lanci moved that the Board of Education approve the following resolutions:

**APPOINTMENTS**

BE IT RESOLVED, that the Board of Education approve the following 2016-2017 school year appointments and salaries:

- Appointment of School District Auditor
- Appointment of Treasurer
- Appointment of District Clerk
- Appointment of Deputy Treasurer
- Appointment of Records Access Officer
- Appointment of Records Retention and Disposition Officer
- Appointment of Title IX Coordinator
- Appointment of Section 504 Coordinator
- Appointment of Asbestos Compliance Officer
- Appointment of Purchasing Agent
- Appointment of Acting Purchasing Agent
- Appointment of Property Control Manager
- Appointment of Medicaid Compliance Officer
- Appointment of Payroll Certification Officer
- Appointment of 403 (b) Liaison
- Appointment of Chief Emergency Officer

**SCHOOL  
DEPOSITORIES**

BE IT RESOLVED, that the Board of Education approve the following banks as depositories for school funds for the 2016-2017 school year:

- Bridgehampton National Bank - Investment
- Capital One Bank – Operating and Investment Accounts
- Chase Bank, Bellmore – Operating and Investment Accounts
- Citibank, N.A., Bellmore – Investments Collateral Account
- First National Bank of Long Island – Operating and Investment Accounts
- Flushing Bank – Investments and Operating Accounts
- MBIA Class – New York – Cooperative Liquid Assets Security System – Investments
- M&T Bank – Collateral Accounts
- TD Bank – Investment Accounts
- The Bank of New York Mellon – Investments and Collateral Account

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BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk's signature be used as an alternate.

**CHECK SIGNATURES**

BE IT RESOLVED, that the Board of Education authorize the Superintendent and Assistant Superintendent for Business to certify all payrolls for the 2016-2017 school year.

**PAYROLL  
CERTIFICATION**

BE IT RESOLVED, that the Board of Education will maintain a Public Employee Dishonesty insurance policy in the amount of \$1,000,000.

**PUBLIC EMPLOYEE  
DISHONESTY  
INSURANCE**

BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)

**OFFICIAL DISTRICT  
NEWSPAPERS**

BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium and the Nassau County Directors of Facilities Purchasing Consortium.

BE IT RESOLVED, that the Board of Education approve the minutes from the June 1, 2016 and June 20, 2016 meetings.

**MINUTES**

BE IT RESOLVED, that the Board of Education approve the Treasurer's Report, dated May 31, 2016.

**TREASURER'S REPORT**

Ms. Gargiulo seconded and the motion was carried 8-0.

Mr. DeTommaso welcomed Lisa Katz and wished Mrs. Goller and Dr. Kaplan a good year. He stated there are lots of things in store and presentations ahead. Student performance and academic results will be reviewed at the August meeting. There is \$30 million worth of bond work going on in the district and there will be an update on that work at the August Board meeting.

**SUPERINTENDENT'S  
REPORT**

There were none on agenda items only.

**PUBLIC COMMENTS**

Mrs. DeLauter moved that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2015-2016 school year for the 2016-2017 school year. Dr. Kaplan seconded and the motion was carried 8-0.

**POLICIES**

The Board accepted revised Policy No. 6710 – Purchasing Authority and revised Policy No. 6740-1 – Purchasing Procedures for a first reading.

Ms. Gargiulo moved that the Board of Education approve the following resolutions:

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**SPECIAL EDUCATION** BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000011318, 041110000, 370000796, 999011364 and 99901138.

**IMPARTIAL HEARING OFFICERS** BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List for the 2015-2016 school year.

**STANDARD WORK DAY** BE IT RESOLVED, that the Board of Education reaffirm the standard work day at seven (7) hours.

**TREASURER** BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1<sup>st</sup> and ending on June 30<sup>th</sup> of the following year.

**TREASURER'S WORK LOG** WHEREAS, The Bellmore-Merrick Central High School District Board of Education established that the Standard Work Day is seven (7) hours; and  
  
WHEREAS the District Treasurer was appointed by the Bellmore Merrick Central High School District Board of Education from July 1, 2016 to June 30, 2017; and  
  
THEREFORE, BE IT RESOLVED, that the Board of Education accept and recertify the Board of Education Treasurer Theresa McCurry's record of work activities for a period of three (3) consecutive months, as required by the New York State Local and Retirement System (NYSLRS), Regulation 315.4 of the New York Codes, Rules and Regulations, concerning appointed school officials; and

BE IT FURTHER RESOLVED, that the Board of Education designates two (2) days per month be reported for the District Treasurer.

**MILEAGE RE-IMBURSEMENT RATE** BE IT RESOLVED, that the Board of Education establish the mileage reimbursement rate (Education Law §2118) at the IRS standard mileage rate effective January 1<sup>st</sup> for the school year commencing July 1<sup>st</sup> of the same calendar year.

**SUMMER HOMELESS LIAISON** BE IT RESOLVED, that the Board of Education appoint Mr. Frank Sansanelli as the McKinney-Vento Homeless liaison for the summer of 2016.

Mrs. Blane seconded and the motion was carried 8-0.

**DIGNITY ACT** Mrs. DeLauter moved that the Board of Education adopt the revised Dignity for All Students Act Plan upon the recommendation of the district-wide school-based planning and shared decision-making committee. Ms. Gargiulo seconded and the motion was carried 8-0.

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Ms. Gargiulo moved that the Board of Education approve the appointments of the recommended 2016-2017 Dignity for All Students Act coordinators in each of the district schools. Mrs. Lanci seconded and the motion was carried 8-0.

**DIGNITY ACT**

Ms. Gargiulo that the Board of Education accept a donation of \$250 from Bellmore Lions Charitable Foundation, Inc. to the Meadowbrook Alternative Learning Program (MAP) and increase the appropriations by this amount. Mrs. Blane seconded and the motion was carried 8-0.

**DONATIONS**

Mrs. Lanci moved that the Board of Education accept a donation of \$250 from the Kiwanis Club of the Bellmores to MAP and increase the appropriations budget by this amount. Mrs. Kaplan seconded and the motion was carried 8-0.

Mrs. DeLauter move that the Board of Education accept a donation of a pool table, approximate value \$600, from Mr. and Mrs. Geoff Gliebe, to MAP. Ms. Gargiulo seconded and the motion was carried 8-0.

Mrs. Lanci moved that the Board of Education accept a donation of \$5,000 from Teq and Pridestaff to be used for the Mephram Broadcast Program. Mrs. Blane seconded and the motion was carried 8-0.

Mrs. Goller and Mr. DeTommaso thanked everyone for their donations.

Mrs. DeLauter moved that Board of Education approve the 2016 Bellmore-Merrick Central High School District Professional Development Plan. Ms. Gargiulo seconded and the motion was carried 8-0.

**PROFESSIONAL  
DEVELOPMENT PLAN**

Mrs. Lanci moved that the Board of Education adopt the updated January 2016 Academic Intervention Services Plan upon the recommendation of the Office of Curriculum, Instruction and Assessment. Ms. Gargiulo seconded and the motion was carried 8-0.

**ACADEMIC  
INTERVENTION  
PLAN**

Mrs. DeLauter moved that the Board of Education approve the Superintendent of Schools' Personnel Report, dated July 12, 2016, as stated in the agenda. Mrs. Lanci seconded and the motion was carried 8-0.

**PERSONNEL**

The Board of Education reviewed the Summary of Bills, dated July 12, 2016, and the corresponding warrants.

**BILLS**

Mrs. Lanci moved that the Board of Education approve the bids as stated in the agenda. Mrs. DeLauter seconded and the motion was carried 8-0.

**BIDS**

The Board of Education reviewed the Budget Summary Report.

**BUDGET SUMMARY**

Mrs. Lanci moved that the Board of Education approve the following resolutions:

- BUDGET TRANSFERS** BE IT RESOLVED, that the Board of Education of the Bellmore-Merrick CHSD rescind the June 20, 2016 transfer of up to \$40,000 from A2110 150 00 0000 (Home Teaching) to A2110 490 00 0000(BOCES) to help cover the cost of the new BOCES run Twilight Program; and
- BE IT FURTHER RESOLVED, that the Board of Education of the Bellmore-Merrick CHSD approve the transfer of up to \$300,000 from A2250 150 (Special Ed) \$40,000 to A2110 490 (BOCES) \$40,000 to help cover the cost of the new BOCES run Twilight Program from A2250 150 (Special Ed) \$160,000 from A2250 490 (BOCES) \$100,000 to A2250 400 (Special Ed) \$260,000 to help cover the cost of Related Services
- DISTRICT OWNED CELL PHONES** BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2016-2017 school year.
- LEGAL SERVICES 2016-2017 SCHOOL YEAR** BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$26,000 annually for Board counsel services and \$21,500 annually for Labor counsel services and \$210 per hour for additional legal services for the period 7/1/16-6/30/17.
- CLAIMS AUDITOR** BE IT RESOLVED, that the Board of Education authorize its president to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended 6/30/17 at a cost not to exceed \$23,806.
- EXTERNAL AUDITOR** BE IT RESOLVED, that the Board of Education approve an agreement with Cullen & Danowski, LLP for External Auditor services for fiscal year ending 6/30/16 at an annual cost of \$46,400 and authorize the Assistant Superintendent of Business to sign an engagement letter.
- THIRD PARTY ADMINISTRATORS** BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending 6/30/16 at the indicated rates:
- a. Wright Risk (Workers' Compensation) \$44,419.38 per year
  - b. OMNI 403(b) \$16,434.00
  - c. USI (unemployment cost control services) \$4,200.00
  - d. Western Suffolk BOCES (flex plan) \$44.00 per participant per year
- INSURANCE SERVICES** BE IT RESOLVED, that the Board of Education approve the following insurance services providers:
- 1. NYSIR Comprehensive Coverage
  - 2. Edwards & Co. Pupil Benefits (student accident)
  - 3. J. Flynn Insurance Agency Group life and disability; dental insurance

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4.	Sterling & Sterling	Excess Coverages:	<b>INSURANCE SERVICES (Continued)</b>
		a. Excess Workers' Compensation	
		b. Excess Flood & Earthquake	

BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees.

**EMPLOYEE  
ASSISTANCE  
PROGRAM**

BE IT RESOLVED, that the Board of Education approve an inter-municipal services agreement with Sanford Schulsohn to perform internal auditing services on a cooperative basis with the Bellmore-Merrick Central High School District, Bellmore Union Free School District and North Bellmore Union Free School District.

**INTER-MUNICIPAL  
SERVICES**

BE IT RESOLVED, that the Board of Education approve an extension of professional services in an agreement with Applied Data Services for a one year period from 7/1/16 – 6/30/17 at an annual cost of \$16,029.

**2015-16 PUPIL  
TRANSPORTATION &  
ASSIGNMENT SYSTEM**

BE IT RESOLVED, that the Board of Education approve the results of the 5/25/16 Nassau BOCES Cooperative Transportation Bid and award the contracts based on BOCES' recommendation. BOCES recommended that, based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Nonpublic and Special Education Transportation for the 2016-2017 school year.

**NASSAU BOCES  
COOPERATIVE  
TRANSPORTATION  
BID**

BE IT RESOLVED, that the Board of Education of the Bellmore-Merrick Central High School District hereby authorizes the Bellmore-Merrick Central High School District to enter into agreements with Seneca Consulting Group from 7/1/16 – 6/30/17 for the 2016-2017 School Year for the provision of Affordable Care Act consulting services;

**AFFORDABLE CARE  
ACT SERVICES**

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreements on behalf of the Board of Education.

BE IT RESOLVED, that the Board of Education approve an agreement with Reviewed Costs, Inc. dba Industrial U.I. Services for unemployment insurance claims control services from 7/1/16-6/30/17 at an annual cost not to exceed \$4,200.

**UNEMPLOYMENT  
INSURANCE COST  
CONTROL**

WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2016-2017 school year

**LONG ISLAND SCHOOL  
NUTRITION  
DIRECTORS ASSN.  
COOPERATIVE BID**

WHEREAS, the Bellmore-Merrick Central High School District (BMCHSD) is desirous of participating with other districts in Nassau/Suffolk Counties

**LONG ISLAND SCHOOL NUTRITION DIRECTORS ASSN. COOPERATIVE BID (Continued)** in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, §119-0, and

WHEREAS, the BMCHSD wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon;

THEREFORE, BE IT RESOLVED, that the Board of Education of BMCHSD hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that BMCHSD'S Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that BMCHSD's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, that BMCHSD's Board of Education agrees: (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; and (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

**CONSTRUCTION CHANGE ORDERS**

BE IT RESOLVED, that the Board of Education approve Bond Projects Phase 2A – Grand Avenue MS, SED No. 28-02-53-07-0-001-032, Construction Change Order No. 1 in the add amount of \$1,910 for Ambrosio & Company plumbing contract.

BE IT RESOLVED, that the Board of Education approve Bond Project Phase 2A – Grand Avenue MS, SED No.: 28-02-53-07-0-001-032, Construction Change Order No. 1 in the deduct amount of \$15,000 for Roland's electrical contract.

BE IT RESOLVED, that the Board of Education approve Bond Project Phase 2A – Calhoun HS, SED No.: 28-02-53-07-0-004-048, Construction Change Order No. 1 in the deduct amount of \$5,000 for Roland's electric contract.

**BOND REFERENDUM PROJECTS – PHASE III**

BE IT RESOLVED, that the Board of Education approve a Burton, Behrendt and Smith Owner-Contract agreement for BMCHSD Bond Referendum Projects – Phase III at Merrick Avenue MS, Calhoun HS, Mephams HS and Kennedy HS.

**LEASE AT BROOKSIDE**

BE IT RESOLVED, that the Board of Education approve an agreement with the National Committee for the Furtherance of Jewish Education of Nassau County to utilize six classrooms at Brookside for 25 sessions from 9/18/16 – 5/14/17 at a per session cost of \$548.15, for a total cost of \$ 13,703.75.



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BE IT RESOLVED, that the Board of Education approve an agreement with TEMPO to provide five social workers, one for each school, to assist with individual and group counseling, family intervention, crisis intervention, assessment and evaluations and referrals to outside professionals for the 2016-2017 school year.

**TEMPO**

BE IT RESOLVED, that the Board of Education approve an agreement with Nassau BOCES to provide a directly sponsored Nassau BOCES Twilight Alternative High School Program under the auspices of the Board of Cooperative Education Services of Nassau as a program component of the Nassau BOCES Department of Regional Schools and Instruction Programs and will be open to students of Bellmore-Merrick High School and other districts for the 2016-2017 school year.

**TWILIGHT  
ALTERNATIVE  
HS PROGRAM**

BE IT RESOLVED, that the Board of Education approve an extension to a vending contract with Quick Snacks Vending for the 2016-2017 school year for the provision of vending services in the District via the BOCES contract. The District will receive a commission of 36.75% on total sales; and

**SNACK VENDING**

BE IT FURTHER RESOLVED, that the Food Services Director is the District's authorized representative as concerns this agreement.

Attendance at the New York State School Boards Association (NYSSBA) 97<sup>th</sup> Annual Convention and Education Expo at the Buffalo-Niagara Convention Center, Buffalo, New York on October 27-29, 2016, registration and expenses not to exceed \$1,800, by Board Trustee Nina Lanci is hereby approved.

**ATTENDANCE  
FUNCTION**

Dr. Kaplan seconded and the motion was carried 8-0.

There was none.

**CORRESPONDENCE**

There were none.

**PUBLIC COMMENTS**

There was none.

**OLD/NEW BUSINESS**

On motion by Mrs. DeLauter, seconded by Ms. Gargiulo and carried 8-0, the meeting was adjourned at 8:25 p.m.

**ADJOURNMENT**

Respectfully submitted,

Claire Neufeld  
District Clerk