

BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION

July 10, 2018 – Organization

**A G E N D A** – Revised 7/6/18C

- I. CALL TO ORDER
  
- II. PLEDGE OF ALLEGIANCE
  
- III. APPOINTMENTS TO THE BOARD OF EDUCATION (See attached)
  
- IV. ELECTION OF BOARD OF EDUCATION PRESIDENT (Administer oath)
  
- V. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT (Administer oath)
  
- VI. APPOINTMENTS:
  - A. BE IT RESOLVED, that the Board of Education approve the appointments and salaries of the following for the 2018-2019 school year:
    - 1. Appointment of School District Auditor
    - 2. Appointment of Treasurer
    - 3. Appointment of District Clerk
    - 4. Appointment of Deputy Treasurer
    - 5. Appointment of Records Access Officer
    - 6. Appointment of Records Retention and Disposition Officer
    - 7. Appointment of Title IX Coordinator
    - 8. Appointment of Section 504 Coordinator
    - 9. Appointment of Asbestos Compliance Officer
    - 10. Appointment of Purchasing Agent
    - 11. Appointment of Acting Purchasing Agent
    - 12. Appointment of Property Control Manager
    - 13. Appointment of Medicaid Compliance Officer
    - 14. Appointment of Payroll Certification Officer
    - 15. Appointment of 403 (b) Liaison
    - 16. Appointment of Chief Emergency Officer
    - 17. Appointment of Chemical Hygiene Officer
  
- VII. DEPOSITORIES FOR SCHOOL FUNDS
  - A. BE IT RESOLVED, that the Board of Education approve the following banks as depositories for school funds:

1. Signature Bank - Investment
2. Capital One Bank – Operating and Investment Accounts
3. Chase Bank, Bellmore – Operating and Investment Accounts
4. First National Bank of Long Island – Operating and Investment Accounts
5. Flushing Bank – Investments and Operating Accounts
6. MBIA Class – New York – Cooperative Liquid Assets Security System – Investments
7. M&T Bank – Collateral Accounts
8. TD Bank – Investment Accounts
9. The Bank of New York Mellon – Investments and Collateral Account
10. NY LAF - Investments

VIII. CHECK SIGNATURES

- A. BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk's signature be used as an alternate.
- B. BE IT RESOLVED, that the Board of Education authorize the Superintendent and Assistant Superintendent for Business to certify all payrolls for the 2018-2019 school year.

IX. PUBLIC EMPLOYEE DISHONESTY INSURANCE

- A. BE IT RESOLVED, that the Board of Education will maintain a blanket Public Employee Dishonesty insurance policy in the amount of \$5,000,000.

X. OFFICIAL DISTRICT NEWSPAPERS

- A. BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)
- B. BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium, the Nassau County Directors of Facilities Purchasing Consortium and the Long Island School Nutrition Directors Association.

XI. APPROVAL OF MINUTES –June 6, 2018 and June 18, 2018 (See attached)

XII. APPROVAL OF TREASURER'S REPORT (Previously sent)

XIII. SUPERINTENDENT'S REPORT

- A. Future Dates

August 1	Board of Education meeting
August 28	7 <sup>th</sup> and 9 <sup>th</sup> Grade Orientation
August 29 and 30	Superintendent's Conference Day
September 3	Labor Day

September 4	<b>First Day of School</b>
September 5	Board of Education meeting
September 10-11	Rosh Hashanah – <b>schools closed</b>
September 19	Yom Kippur – <b>schools closed</b>
October 3	Board of Education meeting
October 8	Columbus Day – <b>schools closed</b>

XIV. PUBLIC COMMENTS - *Agenda Items Only*

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XV. SUPERINTENDENT’S RECOMMENDATIONS

A. Policies

1. BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2017-2018 school year for the 2018-2019 school year.

B. Special Education

1. BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000512133, 000512288 and 201700237. (See attached)

2. BE IT RESOLVED, that the Board of Education approve the recommended appointments to the Summer Committee on Special Education. (See attached)

C. Impartial Hearing Officers (IHOs)

BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List or the 2018-2019 school year.

D. Standard Work Day

BE IT RESOLVED, that the Board of Education reaffirm the standard work day at seven (7) hours.

E. Treasurer

BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1<sup>st</sup> and ending on June 30<sup>th</sup> of the following year.

F. Treasurer’s Work Log

WHEREAS, The Bellmore-Merrick Central High School District Board of Education established that the Standard Work Day is seven (7) hours; and

WHEREAS the District Treasurer was appointed by the Bellmore Merrick Central High School District Board of Education from July 1, 2018 to June 30, 2019;

THEREFORE, BE IT RESOLVED, that the Board of Education accept and certify the Board of Education Treasurer Theresa McCurry's record of work activities for a period of three (3) consecutive months, as required by the New York State Local and Retirement System (NYSLRS), Regulation 315.4 of the New York Codes, Rules and Regulations, concerning appointed school officials; and

BE IT FURTHER RESOLVED, that the Board of Education designates two (2) days per month be reported for the District Treasurer. (See attached)

G. Dignity Act

1. BE IT RESOLVED, that the Board of Education adopt the Dignity for All Students Act Plan upon the recommendation of the district-wide school-based planning and Shared Decision-making Committee.

2. BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2018-2019 Dignity for All Students Act coordinators in each of the district schools. (See attached)

H. Academic Intervention Services Plan

BE IT RESOLVED, that the Board of Education adopt the 2018 Academic Intervention Services Plan upon the recommendation of the Office of Curriculum, Instruction and Assessment. (See attached)

XVII. PERSONNEL

(See attached)

- A. Termination
- B. Resignations
- C. Appointments
- D. Salary Reclassification
- E. Rescind Appointment
- F. Permanent Status
- G. Assigned Services – Non-Athletic – Appointments
- H. Assigned Services - Athletic - Appointments

XVIII. BUSINESS AND FINANCE

- A. Bills – Information Only (Previously sent)
- B. Bids (Previously sent)
- C. Budget Summary – Information Only (Previously sent)

D. Reserve Funds

BE IT RESOLVED, that the Board of Education authorize a transfer of an amount not to exceed two million dollars (\$2,000,000) from fund balance of the General Fund as of June 30, 2018 to the Capital Reserve (ED LAW §3651), and

BE IT RESOLVED, that the Board of Education authorize a transfer of an amount not to exceed two million dollars (\$2,000,000) from fund balance of the General Fund as of June 30, 2018 to the Retirement Contribution Reserve (GML §6-r, 3(a)), and

BE IT FURTHER RESOLVED, that the Board of Education authorize a transfer of an amount not to exceed two million dollars (\$2,000,000) from fund balance of the General Fund as of June 30, 2018 to the Employee Benefits Accrued Liability Reserve (GML §6-p, 3(a)).

BE IT FURTHER RESOLVED, that the Board of Education authorize a transfer of an amount not to exceed six hundred thousand dollars (\$600,000) from fund balance of the General Fund as of June 30, 2018 to the Workers Compensation Reserve (GML §6-j, 2(a)).

E. District Owned Cell Phones

BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2018-2019 school year. (See attached)

F. Legal Services - 2018-2019 School Year

BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$27,000 annually for Board counsel services and \$22,350 annually for Labor counsel services and \$220 per hour for additional legal services for the period 7/1/18-6/30/19. (See attached)

G. Claims Auditor

BE IT RESOLVED, that the Board of Education authorize its president to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended 6/30/19 at a cost not to exceed \$24,282. (See attached)

H. Third Party Administrators

BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending 6/30/19 at the indicated rates:

- a. Wright Risk (Workers' Compensation) \$45,307.77 per year
  - b. USI (unemployment cost control services) \$4,400.00
  - c. Western Suffolk BOCES (flex plan) \$ 47.00 per participant per year
- (See attached)

I. Insurance Services

BE IT RESOLVED, that the Board of Education approve the following insurance services providers:

- 1. NYSIR Comprehensive Coverage
- 2. Edwards & Co. Pupil Benefits (student accident)
- 3. J. Flynn Insurance Agency Group life and disability; dental insurance
- 4. Sterling & Sterling Excess Coverages:
  - a. Excess Workers' Compensation
  - b. Excess Flood & Earthquake
  - c. Cyber Data Compromise

(See attached)

- J. Employee Assistance Program (EAP)  
BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees. (See attached)
- K. Internal Auditor  
BE IT RESOLVED, that the Board of Education approve an inter-municipal agreement with QUESTAR III to perform internal auditing services and one risk assessment from 7/1/2018 through and including 6/30/2019 at a cost of \$20,930. (See attached)
- L. Nassau BOCES Cooperative Transportation Bid  
BE IT RESOLVED, that the Board of Education approve the results of the 5/16/18 Nassau BOCES Cooperative Transportation Bid and award the contracts based on BOCES' recommendation. BOCES recommended that, based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Non Public and Special Education Transportation for the 2018-2019 school year.
- M. Affordable Care Act Services  
BE IT RESOLVED, that the Board of Education approve an agreement with Seneca Consulting Group from 7/1/18–6/30/19 for the provision of Affordable Care Act consulting services.  
  
BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreement on behalf of the Board of Education. (See attached)
- N. Snack Vending  
BE IT RESOLVED, that the Board of Education approve an extension to a vending contract with Quick Snacks Vending for the 2018-2019 school year for the provision of vending services in the District via the BOCES contract. The District will receive a commission on total sales; and  
  
BE IT FURTHER RESOLVED, that the Food Services Director is the District's authorized representative as concerns this agreement.
- O. Athletic Trainer  
BE IT RESOLVED, that the Board of Education approve an agreement with Professional Athletic Training Services, PLLC, to provide athletic trainer services for School Year 2018-2019 at a cost not to exceed \$79,902. (See attached)
- P. Construction Change Order  
BE IT RESOLVED, that the Board of Education approve Construction Change Order No. 2 for Interior & Running Track Reconstruction at Calhoun HS, SED No. 28-02-53-07-0-004-052, in the add amount of \$20,000 for Pioneer Landscaping & Asphalt Paving Corp. (See attached)

XIX. CORRESPONDENCE

XX. PUBLIC COMMENTS

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XXI. OLD/NEW BUSINESS

XXII. POTENTIAL EXECUTIVE SESSION

XXIII. ADJOURNMENT

**Next regular meeting: August 1, 2018**