

BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, JULY 11, 2023 – 7:00 PM

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPOINTMENTS TO THE BOARD OF EDUCATION (See attached)
- IV. ELECTION OF BOARD OF EDUCATION PRESIDENT (Administer oath)
- V. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT (Administer oath)
- VI. APPOINTMENTS:
 - A. BE IT RESOLVED, that the Board of Education approve the appointments and salaries of the following for the 2023-2024 school year:
 - 1. Appointment of School District Auditor
 - 2. Appointment of Treasurer
 - 3. Appointment of Data Protection Officer
 - 4. Appointment of District Clerk
 - 5. Appointment of Deputy Treasurer
 - 6. Appointment of Records Access Officer
 - 7. Appointment of Records Retention and Disposition Officer
 - 8. Appointment of Title IX Coordinator
 - 9. Appointment of Section 504 Coordinator
 - 10. Appointment of Asbestos Compliance Officer
 - 11. Appointment of Purchasing Agent
 - 12. Appointment of Acting Purchasing Agent
 - 13. Appointment of Property Control Manager
 - 14. Appointment of Medicaid Compliance Officer
 - 15. Appointment of Payroll Certification Officer
 - 16. Appointment of 403 (b) Liaison
 - 17. Appointment of Chief Emergency Officer
 - 18. Appointment of Chemical Hygiene Officer
 - 19. Appointment of Faculty Officer
 - 20. Appointment of District Wellness Coordinators
- VII. DEPOSITORIES FOR SCHOOL FUNDS
 - A. BE IT RESOLVED, that the Board of Education approve the following banks as depositories for school funds:
 - 1. Chase Bank, Bellmore – Operating and Investment Accounts
 - 2. First National Bank of Long Island – Operating and Investment Accounts
 - 3. NYCLASS – New York – Cooperative Liquid Assets Security System
 - 4. M&T Bank – Collateral Accounts
 - 5. Metropolitan Commercial Bank, New York – Operating and Investment Accounts

VIII. CHECK SIGNATURES

- A. BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk's signature be used as an alternate.
- B. BE IT RESOLVED, that the Board of Education authorize the Superintendent and Assistant Superintendent for Business to certify all payrolls for the 2023-2024 school year.

IX. PUBLIC EMPLOYEE DISHONESTY INSURANCE

- A. BE IT RESOLVED, that the Board of Education will maintain a blanket Public Employee Dishonesty insurance policy in the amount of \$5,000,000.

X. OFFICIAL DISTRICT NEWSPAPERS

- A. BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)
- B. BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium, the Nassau County Directors of Facilities Purchasing Consortium and the Long Island School Nutrition Directors Association.

XI. APPROVAL OF MINUTES – June 7, 2023 (See attached)

XII. APPROVAL OF TREASURER'S REPORT - May 31, 2023 (Previously sent)

XIII. SUPERINTENDENT'S REPORT

- A. Future Dates

August 2	Board of Education Meeting
August 29	7 th and 9 th Grade Orientation
August 30-31	Superintendent's Conference Day
September 1-4	Labor Day Weekend
September 5	First Day of School
September 6	Board of Education Meeting

XIV. PUBLIC COMMENTS - *Agenda Items Only*

The Board of Education encourages public participation on school related matters at Board meetings. To allow for public participation, a period not to exceed 30 minutes shall be set aside during each Board meeting. Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XV. SUPERINTENDENT'S RECOMMENDATIONS

A. Policies

BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2022-2023 school year for the 2023-2024 school year.

B. Impartial Hearing Officers (IHOs)

BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List or the 2023-2024 school year.

C. Standard Work Day

BE IT RESOLVED, that the Board of Education reaffirm the standard workday at seven (7) hours.

D. Treasurer

BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1st and ending on June 30th of the following year.

E. Donation

BE IT RESOLVED, that the Board of Education accept a donation of \$150.00 for the Community Cupboard from the Red Door Deli. (See attached)

E. Fall 2023 New Adult Education Courses

BE IT RESOLVED, that the Board of Education approve the recommended new Fall, 2023 Adult Education courses. (See attached)

F. Dignity Act

1. BE IT RESOLVED, that the Board of Education adopt the Dignity Act upon the recommendation of the district-wide school-based planning and Shared Decision-making Committee.

2. BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2023-2024 Dignity Act coordinators in each of the district schools.

(See attached)

G. Special Education

1. BE IT RESOLVED, that the Board of Education approve the recommended appointments to the Summer Committee on Special Education. (See attached)

2. BE IT RESOLVED, that the Board of Education approve the revised Special Education Vendor list for the 2023/2024 school year. (See attached)

3. BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000010045, 000010279, 000010293, 000010468, 000010649, 000010653, 000010670, 000011352, 000011729, 000012545, 000012719, 000012797, 000013001, 000013128, 000013145, 000013201, 000013221, 000013225, 000013298, 000013307, 000014132, 000014202, 000014586, 000015807, 000015869, 000512112, 000512125, 000513044, 000513052, 000513088, 000513296, 000513311, 000513460, 000513633, 000513839, 072400001, 083300001, 090130000, 092370003, 110100019, 131261177, 131261481, 131261522, 131261560,

131261809, 131261907, 131262239, 131262450, 131262857, 131263707, 131263808, 131264162, 131265463, 181910109, 181910163, 192010274, 192010414, 192010789, 201700018, 201700162, 201800215, 201900009, 201900100, 201900101, 201900106, 201900111, 201900123, 202100008, 202100021, 202100076, 202100146, 202110561, 202110594, 202110620, 202111082, 202111775, 202111836, 202200031, 202200061, 202200081, 202200142, 202200162, 202200175, 202200182, 202200224, 202200227, 222310466 and 370002062. (See attached)

XVI. PERSONNEL REPORT – July 11, 2023 (See attached)

- A. Terminations
- B. Resignations
- C. Appointments
- D. Salary Reclassification
- E. Leave Requests
- F. Assigned Services – Non-Athletics
- G. Assigned Services – Athletics – Intramurals
- H. Assigned Services – Athletics

XVII. BUSINESS AND FINANCE

- A. Bills and Corresponding Warrant dated July 11, 2023-*Information Only*(Previously sent)
- B. Bids (Previously sent)
- C. Budget Summary dated June 30, 2023 - *Information Only* (Previously sent)
- D. District Owned Cell Phones
BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2023-2024 school year. (See attached)
- E. External Auditor
BE IT RESOLVED, that the Board of Education approve an agreement with Cullen & Danowski, LLP for External Auditor services for fiscal year ending 6/30/24 at an annual cost of \$49,900 and authorize the Assistant Superintendent of Business to sign an engagement letter. (See attached)
- F. Internal Auditor
BE IT RESOLVED, that the Board of Education approve an agreement with Cerini & Associates, LLP for Internal Auditor services for fiscal year ending 6/30/24 at an annual cost not to exceed \$27,500 and authorize the Assistant Superintendent of Business to sign an engagement letter. (See attached)
- G. Claims Auditor
BE IT RESOLVED, that the Board of Education approve an agreement with Nawrocki Smith, LLP for Claims Auditor services for fiscal year ending 6/30/24 at an annual cost of \$27,000 and authorize the Assistant Superintendent of Business to sign an engagement letter. (See attached)

H. Legal Services - 2023-2024 School Year

BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$29,800 annually for Board counsel services and \$24,680 annually for Labor counsel services and \$250 per hour for additional legal services for the period 7/1/23-6/30/24. (See attached)

I. Third Party Administrators

BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending 6/30/24 at the indicated rates:

1. Wright Risk (Workers' Compensation) \$42,500.00 (See attached)
2. USI (unemployment cost control services) \$ 4,400.00 (See attached)
3. Western Suffolk BOCES (flex plan) \$ 60.00 per participant per year (See attached)

J. Insurance Services

BE IT RESOLVED, that the Board of Education approve the following insurance services providers:

1. NYSIR Comprehensive Coverage
2. Edwards & Co. Pupil Benefits (student accident)
3. J. Flynn Insurance Agency Group life and disability; dental insurance
4. Sterling & Sterling Excess Coverages:
 - a. Excess Workers' Compensation
 - b. Excess Flood
5. Wright Risk Management Cyber-Privacy Network Security

K. Employee Assistance Program (EAP)

BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees. (See attached)

L. Affordable Care Act Services

BE IT RESOLVED, that the Board of Education approve an agreement with Seneca Consulting Group from 7/1/23–6/30/24 for the provision of Affordable Care Act consulting services.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreement on behalf of the Board of Education. (See attached)

M. Bellmore-Merrick Child Care

BE IT RESOLVED, that the Board of Education authorize its President to sign a one year lease agreement with Bellmore-Merrick Child Care Program for the use of space at the Brookside School from July 1, 2023 to June 30, 2024 in the amount of \$14,972.00 and authorize its President to execute said agreement on behalf of the Board. (See attached)

N. Asset Inventory Software

BE IT RESOLVED, that the Board of Education approve an agreement with AssetWorks to provide support of the district's Asset Inventory software from 7/1/23 – 6/30/24 at an annual cost of \$1,674.75. (See attached)

O. Petty Cash Funds

BE IT RESOLVED, that the Board of Education establishes the following petty cash funds for the Bellmore-Merrick CHSD for the 2023-2024 school year:

Principal, Grand Avenue Middle School	\$ 100	
Principal, Merrick Avenue Middle School	\$ 100	
Principal, Calhoun High School	\$ 100	
Principal, Kennedy High School	\$ 100	
Principal, Mepham High School	\$ 100	
Business Office, District Treasurer	\$ 100	
Adult Education, Director	\$ 100	
Food Services, Director	\$ 3,000	(See attached)

P. Reimbursement for Attendance Functions

WHEREAS, Board Policy 6830 permits school district employees, officials and members of the Board of Education to be reimbursed for reasonable, actual and necessary out of pocket expenses which are legally authorized and incurred while traveling for school related activities; and

WHEREAS, the Superintendent of Schools determined that Central Office Administrators were required to attend certain functions in the best interest of the School District, including the BMUST Retirement/Annual Dinner, Nassau BOCES Awards Dinner, PTA Founders Day, Cultural Arts Luncheon, JFK Hall of Fame Awards Dinner; and

WHEREAS, members of the Board of Education in the best interest of the School District also attended such functions; and

WHEREAS, Central Office Administrators and Board Members attended and paid for said events; and

WHEREAS, such expenses are eligible for reimbursement, pursuant to Board Policy 6830.

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes reimbursement to Central Office Administration and Board members for their attendance at said events; and

THEREFORE BE IT FURTHER RESOLVED, that the Board of Education authorizes the Assistant Superintendent of Business or her designee to process said reimbursement.

Q. Attendance Function

BE IT RESOLVED, that the Board of Education approve the Superintendent of Schools attendance at the New York State Council of School Superintendents (NYSCOSS) 2023 Fall Leadership Summit from October 1 through October 3, 2023. (See attached)

R. Facilities Use Fees

BE IT RESOLVED, that the Board of Education approve the recommended fees for the use of school facilities for School Year 2023-2024. (See attached)

S. TEMPO

1. BE IT RESOLVED, that the Board of Education approve a lease agreement with TEMPO for the use of space at Brookside from 7/1/2023 – 6/30/2024. (See attached)
2. BE IT RESOLVED, that the Board of Education approve an agreement with TEMPO to provide five social workers at each district school from 9/1/2023-6/30/2024.
(See attached)

T. Municipal Advisor Services

BE IT RESOLVED, that the Board of Education approve a municipal advisor services agreement with Munistat to provide research and analysis at a cost not to exceed \$1,500.00.
(See attached)

U. Safe Schools Training Agreement

BE IT RESOLVED, that the Board of Education approve an agreement with Vector Solutions, to provide Safe Schools Training from July 15, 2023 through July 15, 2024 at a cost of \$4,650.00 and authorize the Assistant Superintendent for Personnel and Administration to sign the agreement.
(See attached)

V. Health and Welfare Services Agreement

BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and the Superintendent of Schools to execute contracts to provide health and welfare services to specific students who reside in the Bellmore-Merrick CHSD and attend a non-public school in one of the following school districts for the 2023-2024 School Year:

- Bellmore Public Schools
- Brentwood Union Free School District
- Garden City Union Free School District
- Great Neck Public Schools
- Hempstead Union Free School District
- Hicksville Union Free School District
- Jericho Union Free School District
- Manhasset Union Free School District
- Mineola Union Free School District
- Plainedge Union Free School District
- Rockville Centre Union Free School District
- Seaford Union Free School District
- Smithtown Central School District
- South Huntington Union Free School District
- Syosset Central School District
- Uniondale Union Free School District
- Westbury Union Free School District
- West Islip Public Schools

W. Memorandum of Agreement

BE IT RESOLVED, that the Board of Education of the Bellmore-Merrick Central High School District hereby approves and ratifies the attached Memorandum of Agreement dated this 6th day of June, 2023 by and between the negotiation representatives of the Civil Service Employees Association Inc., Local 1000, AFSCME, AFL-CIO, Bellmore-Merrick Central High School District Custodial/Cafeteria Unit and the negotiating representatives of the Bellmore-Merrick Central High School District.

X. Inter-Municipal Cooperative Bid

WHEREAS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2023-2024 school year.

WHEREAS, Bellmore-Merrick Central High School District, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, Bellmore-Merrick Central High School District, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Board of Education of Bellmore-Merrick Central High School District, hereby appoints Long Island School Nutrition Directors Association Long Island Cooperative to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that Bellmore-Merrick Central High School District Board of Education authorized the above-mentioned cooperative to represent it in all matters leading up to and entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that Bellmore-Merrick Central High School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that Bellmore-Merrick Central High School District Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s). (See attached)

Y. Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Bellmore-Merrick Central High School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law § 119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law § 119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program. (See attached)

Z. Budget Transfer

BE IT RESOLVED, that the Board of Education of the Bellmore-Merrick CHSD approve the following budget transfer to cover 2022-2023 school year expenses:

From: A9060.800 (Employee Benefits-Health Ins) \$36,985.00

To: A2855.151 (Districtwide Athletic Supervision) \$36,985.00

To cover salary costs.

AA. SEQRA – Merrick Avenue Middle School Capital Project

WHEREAS, the Board of Education of the Bellmore-Merrick Central High School District desires to embark upon the proposed 2023-2024 Capital Improvement projects for Merrick Avenue Middle School as listed in the attachment hereto (hereinafter the “project”); and

WHEREAS, said capital improvement is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, Maintenance or repair involving no substantial charges in a existing structure of facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(1); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, of the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR: and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified Type II Actions pursuant to Section 617.5 (c)(1) and (2) of the SEQR Regulations;

NOW, THEREFORE, BE RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environment Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education, after review of the proposed action and the opinion provided by J.C. Broderick & Associates, Inc., hereby declares that the Projects are Type II Actions, which requires no further review under SEQR; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State of Education Department together with a copy the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State of Education. (See attached)

XIX. CORRESPONDENCE

XX. PUBLIC COMMENTS

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XXI. POTENTIAL EXECUTIVE SESSION

XXII. ADJOURNMENT

Next regular meeting: August 2, 2023 at 7:00 p.m.